

**Rochelle Park Board of Education
Regular Meeting– 7:30 P.M.
February 11, 2013**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Jay Esposito, Vice President		
Mr. Sam Allos		
Mrs. Teresa Cravello		
Mrs. Maria Lauerman		
Mrs. Dimitria Leakas		
Mr. Mark Scully		
Mrs. Patricia Bilka, President		

Others present:

- Bert Ammerman, Interim Superintendent
- Vincent Occhino, Interim Business Administrator /Board Secretary
- Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

IV. Superintendent’s Report

V. Business Administrator’s Report

VI. Public Questions on the Resolutions (Agenda Items Only)

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

JE SA TC ML DL MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

JE SA TC ML DL MS PB

VII. Items for Board Action - Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS R1-R6

POLICY #0168 – APPROVAL OF BOARD MINUTES

R1. RESOLVED, that the Rochelle Park Board of Education approves the minutes of the following meetings:

A. January 21, 2013 Regular Meeting & Executive Session

Motion by ____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

POLICY #5200 - ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of January 2013 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	458	1-Grade 2	2-Kindergarten
Hackensack H.S.	143.5		2-Grade 1
Academies /Tech	<u>16</u>		1-Grade 2,
			1- Grade4, 1-Grade6
Total	617.5		1-PSPSH
<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	9161	Possible Days	846
Days Present	8993	Days Present	803
Days Absent	623	Days Absent	43
% Present	98.1%	% Present	94.9%
% Absent	1.9%	% Absent	5.1%

Motion by ____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

Policy #8420 – EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of January of 2013 for the Rochelle Park School District.

Fire Drill – January 31, 2013
Security Drill- January 9, 2013

Motion by ____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

Policy #5512.01 – HARASSMENT- INTIMIDATION AND BULLYING

R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for January 2013 on behalf of the Rochelle Park School District.

January 2013

Reported Incidents: 6
Number of Incidents determined to be HIB: 1
Number of Incidents determined not to be HIB: 5

Motion by _____ seconded by _____
Roll Call

JE SA TC ML DL MS PB

POLICY #5120 NEEDS ASSESSMENT - PUPILS

R5. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following special education placements and related services for The remainder of the 2012 - 2013 school year:

Case# 10-04
Classification: ED
Placement: BCSS- Brownstone
Effective 1/22/2013
Tuition: \$296.00 per day for the remaining 98 days of the school year- total \$29,000.00
Transportation: waived by parent
Related Services: Counseling, Speech

Motion by _____ seconded by _____
Roll Call

JE SA TC ML DL MS PB

R6. RESOLVED: on the recommendation of the Superintendent, that the Rochelle Park Board of Education does hereby adopt the 2012-2013 board goals.

Motion _____ 2nd _____
Roll Call

JE SA TC ML DL MS PB

PERSONNEL P1-P6

POLICY #3240 – PROFESSIONAL DEVELOPMENT

***P1. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

Mrs. Weiner to attend “New Jersey Music Ed Association Conference” in E. Brunswick on February 21, & 22 at a cost of \$150.00 for registration to be paid by the district.

Motion by _____ seconded by _____
Roll Call

JE SA TC ML DL MS PB

***P2. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves Angela Jacobus to receive \$31.00 per hour not to exceed \$3,000.00 for conducting NJ ASK Preparation classes.**

Motion by _____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

***P3. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following salary crossovers retroactive to date indicated below:**

<u>Employee Name</u>	<u>Date of Crossover</u>	<u>Changes</u>
Nancy Oliver	February 1, 2011	BA+15 to BA+30
Thomas Hornes	February 1, 2011	BA to BA+15
Nancy Oliver	September 1, 2011	BA+30 to MA
Donna Johnson	September 1, 2012	BA+15 to MA
Jennifer O'Brien	September 1, 2012	BA+15 to BA+30
Christine Raimondi	September 1, 2012	MA to MA+15
Thomas Hornes	September 1, 2012	BA+15 to BA+30

Motion by _____, seconded by _____

Roll Call

JE SA TC ML DL MS PB

***P4. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the hiring of umpires for the spring 2013 Baseball/Softball season at a cost of \$50.00 per game not to exceed \$1,000.00 per season.**

Motion by _____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

POLICY # 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

***P5. RESOLVED: that on the recommendation of the Superintendent, the Rochelle Park Board of Education appoint the following personnel to the following positions for the 2012-2013 school year at the hourly rate as stated:**

Raymond Soff Jr.	- Latchkey Lead Assistant \$20.00
Patricia Daubner	- Latchkey Lead Assistant \$20.00
Vilma Barrios	- Latchkey Assistant \$18.00
Lorraine Jakubik	- Latchkey Assistant \$18.00

Motion by _____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

***P6. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves the following substitute teachers for the remainder of the 2012-2013 school year at a rate of \$85.00 per day:

Samantha D'Aloisio-Schmunk

Motion by ____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

FINANCE F1-F8

FINANCE AND INSURANCE

Upon the recommendation of the Business Administrator to the Superintendent:

POLICY #6421 – PAYMENT OF GOODS AND SERVICES

F1. RESOLVED, that the Rochelle Park Board of Education approves the February 2013 Bill List as approved by the Finance Committee, attached and listed below:

	Amount
A) Regular Bills – Fund 11	\$219,948.21
B) Regular Bills – Fund 20	\$2,734.00
C) Lunch Prgm – Fund 50	\$13,914.93
D) Enterprise - Fund 51	
TOTAL ALL BILLS	<u>\$236,597.14</u>
February Void Ck	
TOTAL	\$236,597.14

ATTACHMENT 1

Motion by _____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

POLICY #6510 – PAYROLL AUTHORIZATION

F2. RESOLVED: that the Rochelle Park Board of Education approves the February 2013 payroll in the amount of \$411,504.36.

Motion by _____, seconded by _____

Roll Call

JE SA TC ML DL MS PB

POLICY # 6820 – FINANCIAL REPORTS

Monthly Budgetary Line Item Status Certifications

F3. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of December 31, 2012, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by _____, seconded by _____

Roll Call

JE SA TC ML DL MS PB

Board Secretary’s Report

F4. RESOLVED: that the Rochelle Park Board of Education accepts the Board Secretary and Treasurer’s Financial Report for the month of December 2012.

ATTACHMENT 2

Motion by _____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

POLICY#6660- STUDENT ACTIVITY FUND

F5. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the months of January 2013.

ATTACHMENT 3

Motion by _____, seconded by _____

Roll Call

JE SA TC ML DL MS PB

POLICY #6111 – SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM

F6. Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2013-2014 , and

Whereas, the Rochelle Park Board of Education desires to apply for this waiver due to the fact that participation in SEMI would not provide a cost benefit to the district based on the projection of the district’s available SEMI reimbursement for the 2013-2014 budget year

Now Therefore Be It Resolved, that the Rochelle Park Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2013-2014 school year.

Motion by _____seconded by _____

Roll Call

JE SA TC ML DL MS PB

F7.BE IT RESOLVED that the Rochelle Park Board of Education continue its membership in

the Bergen County Region V Council for Special Education for the remained of the 2013-2014 school year; and does hereby accept, adopt and agree to comply with the Region V Bylaws; designates the Superintendent as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V. The Board further approves the Joint Transportation Agreements for all Rochelle Park students who are transported through Region V.

Motion by _____, seconded by _____

Roll Call

JE SA TC ML DL MS PB

POLICY #7510 – USE OF SCHOOL FACILITIES

F8. RESOLVED, that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use Purpose/Room	Date	Rental Fee
Class of 2013	Car Wash –Parking lot	May 18, 2013	None
Midland School #1 PTA	Exec Board Meeting- Library	March 7, 2013-April 4, 2013	None
Rochelle Park Recreation- Adult Basketball	Gym/Multi-Purpose Room	Thursday nights- February/March 7:9:30	None
Girl Scouts of America	Classroom	2/27-3/13-3/20-4/2-4/17	None

Motion by _____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

VIII. Reports – Committee Action Items

2013

Committees	Chairperson	Co – Chairperson
Finance	Mrs. Bilka	Mr. Esposito
Education	Mrs. Lauerman	Mrs. Leakas
Transportation	Mr. Scully	Mrs. Cravello
Building & Grounds	Mr. Esposito	Mr. Allos
Community & School Activities	Mr. Scully	Mr. Esposito
Legislation	Mrs. Bilka	Mrs. Cravello
Policy	Mr. Allos	Mrs. Lauerman
Board/Staff Relations	Mrs. Lauerman	Mrs. Leakas

Ad-Hoc Committees		
Negotiating	Mrs. Bilka	Mr. Allos, Mrs. Cravello, Mrs. Leakas, Alt.
Liaisons		
Joint Boards Coordination	Mrs. Cravello	Mrs. Leakas, Alternate
Bergen County School Boards	Mrs. Lauerman	Mrs. Cravello, Alternate
New Jersey School Boards	Mrs. Leakas	Mr. Scully, Alternate
Municipal Alliance Liaison	Mr. Allos	Mrs. Cravello, Alternate

IX. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by _____, seconded by _____, to open public comment at _____p.m.

Roll Call

JE SA TC ML DL MS PB

Motion by _____, seconded by _____, to close public comment at _____p.m.

Roll Call

JE SA TC ML DL MS PB

X. Announcements

The next Caucus Meeting will be held on Monday, March 4, 2013 at 7:30 P. M. in the Media Center. The Regular meeting will be held on March 11, 2013 at 7:30 P.M. The Special Budget Hearing will be held on Monday March 25, 2013 at 7:30 P.M. in the Media Center.

XI. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

_____.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ p.m.

Roll Call

JE SA TC ML DL MS PB

Motion by _____, seconded by _____, to close Executive Session at _____ p.m.

Roll Call

JE SA TC ML DL MS PB

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ p.m.

Roll Call

JE SA TC ML DL MS PB

XII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ p.m.

Roll Call

JE SA TC ML DL MS PB