

**Rochelle Park Board of Education
Regular Meeting-7:30 P.M.
April 21, 2014**

- I. Call to Order and Flag**
- II. Roll Call**

Board Member	Present	Absent
Mr. Mark Scully, Vice President		
Mr. Sam Allos		
Mrs. Arlene Ciliento-Buyck		
Mrs. Teresa Cravello		
Mrs. Maria Lauerman		
Mrs. Dimitria Leakas		
Mr. Robert J Esposito, President		

Others present:

- Dennis McDonald, Interim Superintendent
- Christine Werner, Board Administrator/Board Secretary
- Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

- IV. Superintendent’s Report**
- V. Business Administrator’s Report**
- VI. Public Questions on the Resolutions (Agenda Items Only)**

During this portion of the meeting, the residents are invited to address the Board regarding the agenda items only.

Motion by _____, seconded by _____, to open public comment at ____pm.

Roll Call

MS SA AB TC ML DL JE

Motion by _____, second by _____, to close public comment at ____pm.

Roll Call

MS SA AB TC ML DL JE

VII. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS RESOLUTIONS R1-R6

POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

- March 3, 2014 Caucus Meeting & Executive Session
- March 10, 2014 Regular Meeting & Executive Session
- March 19, 2014 Board Continuance Meeting

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

POLICY#5200 ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of March 2014 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	457	2- 5 th Graders	1- Kindergarten
Hackensack H.S.	156.5	1-Kindergarten	1-1 st Grade
Academies/Technical Schools	<u>17</u>		
Totals	630.50		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	9657	Possible Days	1092
Days Present	9098	Days Present	1059.5
Days Absent	559	Days Absent	32.5
% Present	94.2%	% Present	97%
% Absent	5.8%	% Absent	3%

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of March 2014 for the Rochelle Park School District.

Fire Drill - March 26, 2014

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for March 2014 on behalf of the Rochelle Park School District.

March 2014

Reported Cases: 0
Number of Cases open: 0
Number of Cases closed: 0
Number of Incidents determined to be HIB: 0

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

POLICY #2340- FIELD TRIPS

R5. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following field trip request:

Mrs. Hernando, Mrs. Stephens and Ms. Dam to accompany the 1st Grade Students to Liberty Hall Museum in Union NJ on May 13, 2014 at a cost to the parents of \$17.00.

Mrs. Sacco to accompany the Junior National Honor Society Students, to a leadership conference at Paramus Catholic H.S. at a charge to the district of \$150.00 for transportation.

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

POLICY# 5111- ELIGIBILITY OF RESIDENT/NON RESIDENT PUPILS

R6. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following nonresident placements for the remainder of the 2013-2014 school year.

Student ID#
1646079602
2969184551

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

PERSONNEL RESOLUTIONS P1-P10

POLICY #3240 – PROFESSIONAL DEVELOPMENT

***P1. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

Dr. McDonald, Mrs. Hurd and Mrs. Werner to attend 2014 SNAP Conference on April 30, 2014 at no cost to the district for registration.

Mrs. McCormick and Mrs. Rainone to attend ETTC-236 on May 16, 2014 at a cost to the district of \$100.00 per registration.

Mrs. Hurd to attend Legal One NJ: Anti Bullying Bill of Rights in Monroe on May 1, 2014 at a cost to the district of \$75.00 for registration.

Mrs. Hurd and Mr. Cannici to attend “Universal design for Learning (UDL) in Paterson on June 10, 2014 at no cost to the district for registration.

Motion by _____, seconded by _____

Roll Call

MS SA AB TC ML DL JE

POLICY #4111 – HIRING- CERTIFIED PERSONNEL

***P3. RESOLVED: on the recommendation of the Superintendent, that the Board of Education offers a contract of employment for the 2014-2015 school year thereby granting her tenure:**

Cathleen Hernando BA Step 7

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

***P4. RESOLVED: on the recommendation of the Superintendent, that the Board of Education offers contracts of employment for the 2014-2015 school year to the following non-tenured teachers:**

Maria Leccese	BA	Step 3
Daniela Barbieri	BA	Step 2
Christine Dam	BA	Step 2
Christina Esposito	BA	Step 2
Joan Kim	MA	Step 2
Nicoletta LaMarco-Sacco	MA+30	Step 7
Elyce Shean	BA	Step 2
Allison Sherry	BA	Step 2
Melanie Siliato	MA	Step 3

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

***P5. RESOLVED: that on the recommendation of the Superintendent, the Rochelle Park Board of Education appoints Brian Cannici to the position of Acting Principal of Midland School #1 effective July 1, 2014 to June 30, 2015, at an annual salary of \$95,000.00.**

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

POLICY #4431.1 – FAMILY LEAVE

***P6. RESOLVED:** that the Board of Education does hereby approve the request of Mrs. Joanna Hani to extend her maternity leave (unpaid/ no benefits) for the 2014/2015 school year, as per the contract.

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

POLICY# 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

P7. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the following list of substitutes for the remainder of the 2013-2014 school year at a rate of \$10.05 per hour:

Claudia Bulger- Substitute Café/Playground Aide, Classroom Assistant, Secretary

Deborah Pallouras – Substitute Café/Playground Aide, Classroom Assistant

Motion by _____, second by _____,

Roll Call

MS SA AB TC ML DL JE

***P8. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approve the following list of substitute teachers for the 2013-2014 school year at a rate of \$85.00 per day:

Aparna Gurumurthy

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

POLICY #3141 RESIGNATION

***P9. RESOLVED:** that the Board of Education accept Robert Armstrong’s letter of resignation as a classroom assistant for the Rochelle Park School District effective March 18, 2014, We wish him much success in the future.

Motion by _____, seconded by _____

Roll Call

MS SA AB TC ML DL JE

Motion by _____, second by _____,

Roll Call

MS SA AB TC ML DL JE

***P10. RESOLVED:** that the Board of Education accept Benucha Maguire resignation as a Playground/Cafeteria Aide for the Rochelle Park School District effective April 4,

2014. We wish her much success in the future.

Motion by _____, seconded by _____

Roll Call

MS SA AB TC ML DL JE

FINANCE AND INSURANCE-RESOLUTIONS F1-F12

Upon the recommendation of the Business Administrator to the Superintendent:

POLICY #6460 PAYMENT OF GOODS AND SERVICES

F1. RESOLVED: that the Rochelle Park Board of Education approve the April 2014 Bill List as approved by the Finance Committee, attached and listed below:

A. Regular Bills- Fund 11	\$532,983.44
B. Regular Bills – Fund 20	\$794.13
C. Capital Projects-Fund 30	\$34,227.18
D. Debt Service- Fund 40	
E. Food Service- Fund 50	\$20,384.12
F. Enterprise- Fund 51	\$8,982.83
TOTAL PAYMENTS FOR April	
TOTAL DISBURSEMENTS	\$597,371.70

ATTACHEMENT

Motion by _____, second by _____,

Roll Call

MS SA AB TC ML DL JE

POLICY #6460 PAYMENT OF GOODS AND SERVICES

F2. RESOLVED: that the Rochelle Park Board of Education approve the March 2014 Bill List as approved by the Finance Committee, attached and listed below:

D. Regular Bills- Fund 11	\$82,947.00
E. Regular Bills – Fund 10	\$9,813.98
F. Capital Projects-Fund 30	
D. Debt Service- Fund 40	\$817.50
E. Food Service- Fund 50	
F. Enterprise- Fund 51	
TOTAL PAYMENTS FOR March	
TOTAL DISBURSEMENTS	\$877,645.74

ATTACHEMENT

Motion by _____, second by _____,

Roll Call

MS SA AB TC ML DL JE

POLICY #6820 FINANCIAL REPORTS

Monthly Budgetary Line Item Status Certifications

F3. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9(c) 3, as of February 30, 2014 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

Secretary & Treasurer's Reports

F4. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the month of February 2014.

ATTACHMENT

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

Treasurer's Report

F5. RESOLVED, that the Rochelle Park Board of Education accepts the Treasurer's Financial Report for the month of January 2014.

ATTACHMENT

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

POLICY#6660- STUDENT ACTIVITY FUND

F6. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the months of March 2014.

Motion by _____, second by _____,
Roll Call

ATTACHMENT

MS SA AB TC ML DL JE

POLICY #6510 – PAYROLL AUTHORIZATION

F7. RESOLVED: that the Rochelle Park Board of Education approves the February 2014 payroll in the amount of \$494,266.86.

Motion by _____, seconded by _____
Roll Call

MS SA AB TC ML DL JE

F8. RESOLVED: that the Rochelle Park Board of Education approves the March

2014 payroll in the amount of \$474,743.32.

Motion by _____, seconded by _____
Roll Call

MS SA AB TC ML DL JE

F9. RESOLVED: that the Rochelle Park Board of Education approves the April 2014 payroll in the amount of \$480,395.22.

Motion by _____, seconded by _____
Roll Call

MS SA AB TC ML DL JE

F10. RESOLVED: that the Rochelle Park Board of Education desires to enter into shared services agreements and will participate as a full member of the Bergen County Region V Council for Special Education for the 2014-2015 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates Dr. Dennis McDonald, Interim Superintendent, as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V.

The Board further approves the joint bidding and transportation agreements for all Rochelle Park students who are transported through Region V; The Board further approves the joint bidding and/or shared services agreement; including but not limited to student evaluations, student therapies and other student support services; The Board further approved the joint bidding and/or shared services for nonpublic school services; and The Board further approves the joint bidding and/or shared services for other services as requested to be provided by Region V component districts on as needed basis.

Motion by _____, seconded by _____
Roll Call

MS SA AB TC ML DL JE

F11. BE IT RESOLVED: that the Rochelle Park Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, and approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.I. 1997 for the time period 2014-2015 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

BE IT FURTHER RESOLVED: that the Rochelle Park Board of Education agrees to abide by the Transpiration Services Agreement as published by the South Bergen Jointure Commission and attached to this resolution.

Motion by _____, seconded by _____
Roll Call

MS SA AB TC ML DL JE

Transfers

F12. RESOLVED: that the Rochelle Park Board of Education approves the line item transfers.

<i>Date</i>	<i>Source Account</i>	<i>Target Account</i>	<i>Comments</i>	<i>Amount</i>
1/1/2014	11-190-100-320-000-000 Purch Prof/Ed Services	11-190-100-340-000-000 Purch Tech Services	See Attachment	\$ 1,500
11/1/2013	11-000-100-562-000-000 Tuition Other LEA Sp Ed	11-000-100-561-000-000 Tuition Other LEA Reg	See Attachment	\$77,400
12/1/2013	11-000-222-800-000-000 Library/Other	11-000-222-100-002-000 Library Subs	See Attachment	\$ 1,000
12/1/2013	11-000-100-566-000-000 Private Special Ed School	11-000-100-561-000-000 Tuition Other LEA Reg	See Attachment	\$36,000
12/1/2013	11-000-270-511-000-000 Cont Svcs Vendors	11-000-270-518-000-000 Cont Svcs ESC/CTSA	See Attachment	\$10,000
1/1/2014	11-000-100-566-000-000 Private Special Ed School	11-000-100-564-000-000 Tuition Vocation School Spec	See Attachment	\$ 6,900
1/1/2014	11-000-262-520-000-000 Insurance	11-000-262-300-000-000 Purch Prof Services	See Attachment	\$ 7,200
1/1/2014	11-000-270-519-000-000 Aid In Lieu Payments	11-000-230-590-001-000 Other Purch Services	See Attachment	\$ 2,000
1/1/2014	11-000-270-519-000-000 Aid In Lieu Payments	11-000-230-895-000-000 BOE Membership Dues	See Attachment	\$ 1,800
1/1/2014	11-000-291-280-000-000 Course Reimbursement	11-000-252-600-002-000 Technology Supplies	See Attachment	\$ 1,500
1/1/2014	11-000-222-600-002-000 Media Supplies	11-190-100-420-000-000 AVA/MUSIC/REPAIRS	See Attachment	\$ 3,200
1/1/2014	11-000-222-600-002-000 Media Supplies	11-190-100-500-000-000 Other Purch Svcs	See Attachment	\$ 900
1/1/2014	11-000-217-320-000-000 Purch Prof Svcs	11-000-291-270-000-000 Health Benefits Unallocated	See Attachment	\$35,000
9/1/2013	12-000-400-450-000-000 Construction Services	12-120-100-730-000-000 Equip Gr 1-5	See Attachment	\$61,295

Attachment

Motion by _____, second by _____,
 Roll Call

MS SA AB TC ML DL JE

F13. RESOLVED, that the Rochelle park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule activities at any time which may cause changes to the calendar.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
8th Grade Parent Meeting	Library/Media Center	April 22, 2014	NONE
RP Baseball *	Fields	April-July 2014	NONE
Midland School PTA	Auditorium	May 6, 2014 6-10PM	NONE
Township of Rochelle Park- Ken J. Kovalcik Summerfest- 2014	Field	August 21, 2014 8AM-11PM	NONE

- All outdoor field usage must be coordinated between the different groups.

Motion by _____, second by _____,
 Roll Call

MS SA AB TC ML DL JE

IX. Reports-Community Action Items

2014 School Year

Committees	Chairperson	Co-Chairperson
Finance	Mr. Esposito	Mrs. Lauerman
Education	Mrs. Lauerman	Mrs. Leakas
Transportation	Mr. Scully	Mrs. Buyck
Building & Grounds	Mr. Esposito	Mr. Scully
Community & School Activities	Mr. Scully	Mrs. Leakas
Legislation	Mrs. Cravello	Mr. Allos
Policy	Mrs. Buyck	Mr. Allos
Board/Staff Relations	Mrs. Lauerman	Mrs. Leakas
Ad-Hoc Committees		
Negotiating	Mr. Allos	Mrs. Lauerman, Mrs. Leakas
Liaisons		
Joint Boards Coordination	Mrs. Cravello	Mrs. Leakas, Alternate
Bergen County School Boards	Mrs. Buyck	Mrs. Lauerman, Alternate
New Jersey School Boards	Mrs. Cravello	Mr. Scully, Alternate
Municipal Alliance Liaison	Mr. Allos	Mrs. Leakas, Aternate

VIII. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by _____, seconded by _____, to open public comment at _____ pm.

Roll Call

MS SA AB TC ML DL JE

Motion by _____, seconded by _____, to close public comment at _____ pm.

Roll Call

MS SA AB TC ML DL JE

X. Announcements

The next Caucus Meeting will be held on Monday, May 5, 2014 at 7:30 PM in the Media Center. The next Regular Meeting will be held on Monday May 12, 2014 at 7:30 PM in the Media Center.

XI. Executive Session Announcement (if Needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so

that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____pm.
Roll Call

MS SA AB TC ML DL JE
Motion by _____, seconded by _____, to close Executive Session at _____pm.
Roll Call

MS SA AB TC ML DL JE
Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____pm.
Roll Call

MS SA AB TC ML DL JE

XII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____pm.
Roll Call

MS SA AB TC ML DL JE