

**Rochelle Park Board of Education
Regular Meeting -7:00 P.M.
June 30, 2016**

- I. Call to Order**
- II. Roll Call**

Board Member	Present	Absent
Mr. Sam Allos, Vice President	X	
Mr. Shirley Abraham		X (arrived 7:04)
Mrs. Arlene Ciliento-Buyck	X	
Mrs. Judge Cravello	X	
Mrs. Maria Lauerman	X	
Mr. Mark Scully	X	
Mrs. Dimitria Leakas, President	X	

Others present:

- Dr. Geoffrey W. Zoeller, Jr., Superintendent
- Mrs. Cara Hurd, Director of Curriculum and Instruction
- Mr. Brian Cannici, Principal
- Mr. Kevin Woods, Building and Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Secretary

III. Executive Session

Motion: the Board will recess to meet in Private Executive Session for the purpose of discussing personnel and legal matters. The Board will reconvene in Public Session at approximately 7:30 P.M. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.

IV. Salute to the flag

V. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

VI. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals).The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a

resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by Mrs. Abraham, seconded by Mr. Allos, to open public comment at 7:30 P.M.

Roll Call 7-0

Motion Carried

Mrs. Verhasselt Forest PI- Thanked the Board for the resolution regarding the mentoring, however, she inquired once again on Dr. Zoeller's contract, looking for clarification on the meaning of "substantial part of the day".

President Leakas simply stated that the board will get back to Mrs. Verhasselt on that subject. It's a question directly related to Dr. Zoeller's contract.

Motion by Mrs. Lauerman, seconded by Mr. Allos, to close public comment at 7:33P.M.

Roll Call 7-0

Motion Carried

VII. Items for Board Action-Resolutions

Routine Resolutions: R1-R3

POLICY #5120 NEEDS ASSESSMENT PUPILS

R1. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the revision of the following special education placement and related services for the 2015-2016 school year.

CASE# 13-09

CLASSIFICATION: Autistic

PLACEMENT: Gibbs School, New Milford

RELATED SERVICES: N/A

TRANSPORTATION: Region V

TUITION: \$2,600.00

EFFECTIVE: 7/5/2016-8/15/2016

Motion by Mrs. Abraham, second by Mr. Allos,

Roll Call 7-0

Motion Carried

POLICY #0168- APPROVALS OF BOARD MINUTES

R2. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

June 9, 2016 Public Meeting & Executive Session

Motion by Mrs. Abraham, second by Mr. Allos,

Roll Call 7-0
Motion Carried

R3. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the disposal of outdated/obsolete equipment by means of recycling, per the attached list.

Motion by Mrs. Abraham, second by Mr. Allos,
Roll Call 7-0
Motion Carried

Personnel Resolutions P1- P7
POLICY#4111- HIRING CERTIFIED PERSONNEL

***P1. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves tuition reimbursement for courses taking during 2015-2016 school year as follows:**

Daniela Barbieri	6 Credits	\$2,539.89 (pending transcript)
Susan Carney	9 Credits	\$561.00
Kristin Colucci	9 Credits	\$1,438.50
Laurel Hanczaryk	9 Credits	\$2,444.99
Thomas Hornes	9 Credits	\$537.00
Maria Leccese	6 Credits	\$1,500.00
Jennifer O'Brien (Art)	9 Credits	\$662.36
Jennifer O'Brien (PE)	9 Credits	\$3,386.52
Christine Raimondi	3 Credits	\$750.00

Mr. Scully inquired as to the credit's being taken, these are in line with the subject they are teaching.

Dr. Zoeller responded yes. There is a law on the books that govern what course work is allowed.

Mrs. Lauerman asked if some are grandfathered.

Dr. Zoeller stated yes, some that were taken in the fall.

Motion by Mr. Scully seconded by Mr. Allos
Roll Call 7-0
Motion Carried

P2. RESOLVED: on the recommendation of the Superintendent, the Board of Education appoints Cara Serpineto to the position of Teacher/Tutor – 4 hrs per week for the month of July 2016 not to exceed 16 hours in total at a rate to be determined upon settlement of the master contract for the 2016-2017 school year.

Motion by Mr. Scully seconded by Mr. Allos
Roll Call 7-0
Motion Carried

P3. RESOLVED: upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approves the following individuals as P/T custodial/maintenance help at a rate of \$10.05 per hour.

Richard Orlando (pending fingerprinting)
Mary Lou LaCap (pending fingerprinting)

Motion by Mr. Scully seconded by Mr. Allos
Roll Call 7-0
Motion Carried

P4. RESOLVED: upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approves a side bar agreement to the contract between the RPEA/RPBOE to allow the Speech Language Specialist to enroll in seminars to acquire training in Prompt Speech Therapy.

Motion by Mr. Scully seconded by Mr. Allos
Roll Call 7-0
Motion Carried

P5. RESOLVED: upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approves the following individuals for compensation in connection with a Legal matter.

Mariuxi Zambrano	4 hours at her hourly rate \$19.30 (\$77.20)
Barbara Herter	2 hours at her hourly rate
Daniela Barbieri	3 hours at her hourly rate

Motion by Mr. Scully seconded by Mr. Allos
Roll Call 7-0
Motion Carried

P6. RESOLVED: Upon the recommendation of the Superintendent, the Board approves the 2016-17 Merit Goals of the Superintendent pursuant to N.J.A.C. 6A: 23A-3.1 and in accordance with all contract provisions, subject to the final review and approval of the Executive County Superintendent.

Motion by Mr. Scully seconded by Mr. Allos
Roll Call 7-0
Motion Carried

***P7. RESOLVED: upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approves summer work for the following teachers at their daily rate, not to exceed the limits set below.**

Mathematics (2 additional days not to exceed 5 days in total)
Kristin Colucci
Christine Raimondi
Steve Van Hassel

Motion by Mr. Scully seconded by Mr. Allos
Roll Call 7-0
Motion Carried

Finance Resolutions F1-F8

F1. Motion: that upon the recommendation of the Superintendent, approval be given to the following resolution:

WHEREAS, C&M Door Controls, Inc. was awarded the bid for the Infrastructure Upgrade/Interior Door Upgrades to the Midland School; and

WHEREAS, C&M Door Controls, Inc. has submitted the following change order proposal which has been approved by the architect: Change Order Proposal #002 Credit for re-use, re-painting and cleaning of existing UL labels on 6 existing door openings.
 \$2,250.00.

The Total Contract value will decrease by this Change Order in the amount of \$2,250.00; Total Contract sum \$101,200.00; and

WHEREAS, Environetics Architects has verified that these changes are necessary based upon the need to rectify unforeseen conditions uncovered during construction pursuant to N.J.A.C. 6A:264.9;

NOW THEREFORE BE IT RESOLVED that the Board approves this change order and the contract amount is revised to reflect this change.

Motion by Mrs. Lauerman, second by Mr. Allos,
 Roll Call 7-0
 Motion Carried

F2. RESOLVED; that the Board of Education approves to proceed with the development, submission of plans, and issuing of purchase orders to (1) replace the curbing, sidewalks, and asphalt driveway along Rochelle Avenue and to (2) install a new high volume water line for a water cannon

Whereas, the curbing, sidewalk, and circular driveway in front of Midland School are in need of replacement, and;

Whereas, the water canon used to water the fields behind the Midland School requires a high volume water line;

Now therefore be it,

Resolved that the Rochelle Park Board of Education authorizes the design firm Environetics to proceed with surveys, development and submission of plans, and updating the district Long-Range Facilities Plan according to the attached proposal;

And be it further,

Resolved, that the Superintendent and Business Administrator are authorized to obtain quotes and issue purchase orders below the bid threshold to proceed with these two projects.

Motion by Mrs. Lauerman, second by Mr. Allos,
 Roll Call 6-1(No- Judge Cravello)
 Motion Carried

POLICY #6510 – PAYROLL AUTHORIZATION

F3. RESOLVED: that the Rochelle Park Board of Education approves the June 2016 payroll as follows:

Fund	Gross Earnings	DCRP & Board Share FICA	State Share FICA
10 – General Fund	\$512,567.58	\$10,367.03	\$27,386.67
20 – Federal	\$3,236.30	0	\$247.58

Grant			
61 – Afterschool Program	\$17,050.44	\$1,304.36	0
Total	\$532,854.32	\$11,671.39	\$27,634.25

Motion by Mrs. Lauerman, second by Mr. Allos,
Roll Call 7-0
Motion Carried

POLICY #6460 PAYMENT OF GOODS AND SERVICES

F4. RESOLVED: that the Rochelle Park Board of Education approve the June 2016 Bill List as approved by the Finance Committee, attached and listed below:

Fund	Total Expenditures
10 – General Fund	\$386,804.53
20 – Federal Grant	\$.00
30 – Referendum Account	\$36,746.26
60 – Cafeteria	\$5,899.68
61 – Afterschool Program	\$1,940.48
Total	\$431,390.95

Motion by Mrs. Lauerman, second by Mr. Allos,
Roll Call 7-0
Motion Carried

APPROVAL OF DISBURSEMENTS FROM ESIP ESCROW ACCOUNT HELD AT FIRST HOPE BANK

F5. BE IT RESOLVED, that the Board of Education of the Township of Rochelle Park approves the following disbursements for building improvements in the Board approved Energy Savings Improvement Program:

Rochelle Park Board of Education Reimbursement for Energy Audit \$14,500.00

Rochelle Park Board of Education Reimbursement for Architectural Fees \$10,640.00

*Mrs. Judge Cravello asked Dr. Zoeller to clarify this resolution
Dr. Zoeller explained that the Board had an energy audit done several years back and applied for what's called an ESIP grant. They give you the money upfront and the district pays it back with the savings it sees. The lighting life span is 17 years, and the ESIP will be repaid in 5 years.*

Motion by Mrs. Lauerman, second by Mr. Allos,
Roll Call 7-0
Motion Carried

Transfer of Current Year Surplus to Reserve

F6. WHEREAS, N.J.S.A. 18A:212 and N.J.S.A. 18A:7G13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Rochelle Park Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, subject to the verification upon completion of the Audit, and

WHEREAS, the Rochelle Park Board of Education will not exceed the maximum allowable amount defined by the district's Long Range Facility Plan to be transferred to the Capital Reserve Account; and

WHEREAS, the Rochelle Park Board of Education wishes to deposit the first \$250,000.00 as tax relief for the 2017-2018 budget year, then transfer the remaining monies above the excess of the 2% cap in surplus into the Capital Reserve account.

NOW, THEREFORE BE IT RESOLVED, by the Rochelle Park Board of Education, that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Mrs. Judge Cravello also asked for clarification of this resolution.

Dr. Zoeller any surplus money left over goes into the capital reserve account for tax relief over the amount of \$250,000.00.

Mrs. Judge Cravello asked if that would help with the 2017-18 school budget.

Dr. Zoeller confirmed that is what it would be used for. This past May the district used money from the audited figures to offset taxes for next year.

Motion by Mrs. Lauerman, second by Mr. Allos,
Roll Call 7-0
Motion Carried

POLICY#6660- STUDENT ACTIVITY FUND

F7. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the month of May 2016.

Motion by Mrs. Lauerman, second by Mr. Allos,
Roll Call 7-0
Motion Carried

POLICY #7510 USE OF FACILITIES

F8. RESOLVED, that the Rochelle park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities or construction activities at any time.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
Class of 2017	Meeting- Media Center	Aug. 9 th , Sept. 7 th , Oct. 6 th , Nov. 11 th , Dec. 5 th , 2016 Jan. 10 th , Feb.8 th , Mar. 9 th , Apr. 7 th , May 1 st ,2017 7:00 P.M.-10:00 P.M.	None

Motion by Mrs. Lauerman, second by Mr. Allos,
Roll Call 7-0
Motion Carried

IX. Announcements

The next Board of Education Meeting will be held on Thursday, July 21, 2016 at 7:30 P.M. in the Media Center.

X. Executive Session Announcement

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") will convene in Executive Session to discuss confidential matters which include:

Legal

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by Mr. Allos, seconded by Mrs. Judge Cravello, to open Executive Session at 7:02 P.M.
Roll Call 6-0
Motion Carried

Motion by Mr. Allos, seconded by Mrs. Ciliento Buyck, to close Executive Session at 7:27 P.M.
Roll Call 7-0
Motion Carried

Motion by Mrs. Abraham, seconded by Mrs. Lauerman, to resume Regular Meeting Agenda at 7:30 P.M.
Roll Call 7-0
Motion Carried

XI. Additional Motions:

Based on the result of conversations held by the Board in Executive Session, additional resolutions may be introduced and approved at this time.

Addendum:

1A. Upon the recommendation of the Superintendent, the Board authorizes the Superintendent and Board Secretary to execute a Change Order up to the amount of \$25,000.00 for additional fire protection upgrades as part of a 5 year plan to bring the balance of the building, not upgraded as part of the current building program, into full compliance with 2016 Uniform Fire Sub Code.

Motion by Mr. Scully, second by Mrs. Ciliento Buyck,
Roll Call 7-0

Motion Carried

XII. Adjournment

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Lauerman, to adjourn meeting at 7:45 P.M.

Roll Call 7-0

Motion Carried