

**Rochelle Park Board of Education
Regular Meeting– 8:00 P.M.
July 13, 2009**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mrs. Barbara Ann Maurer, Vice President		
Mr. Sam Allos		
Mrs. Teresa Cravello		
Mr. Jay Esposito		
Mr. Frank Madden		
Mr. Robert Verhasselt		
Mrs. Patricia Bilka, President		

Others Present:

- C. Lauren Schoen, Ed.D., Superintendent
- Theresa Guastello, School Business Administrator/Board Secretary
- Mark P. Mongon, Principal

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that: “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the Star Ledger, The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

IV. Superintendent’s Report

V. Principal’s Report

- The seventh and eighth grade students completed their final exams in the month of June.
- The “Open the GATEs” presentation was facilitated by Barbara Purcell on the evening of June 9.
- The 8th grade awards assembly was held on June 15th.
- The Kindergarten and 8th Grade graduation was held on June 19th.
- Mr. Mongon discussed the school goals for 2009-2010.

VI. Business Administrator’s Report

VII. Public Questions on the Resolutions (Agenda Items Only)

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

BAM SA TC JE FM RV PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

BAM SA TC JE FM RV PB

VII. Items for Board Action - Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

Policy 0168 – Approval of Board Minutes

1. Resolved, that the Rochelle Park Board of Education approve the minutes of the following meetings:
 - A. June 1, 2009 Special Public Meeting
 - B. June 1, 2009 Caucus Meeting and Executive session.
 - C. June 8, 2009 Regular Meeting and Executive session.

Motion by _____ seconded by _____

Roll Call

BAM SA TC JE FM RV PB

POLICY 5200 - ATTENDANCE

2. RESOLVED: that the Board of Education approve the attendance report for the month of June 2009 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	512		
Hackensack H.S.	120		
Academy/Technical Schools	<u>26</u>		

Total 658

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	7680	Possible Days	750
Days Present	7168	Days Present	735
Days Absent	517	Days Absent	15
% Present	93.3%	% Present	98%
% Absent	6.7%	% Absent	2%

Motion by _____, seconded by _____

Roll Call

BAM SA TC JE FM RV PB

POLICY 2232.1 – SCHOOL DISTRICT ANNUAL REPORTS

3. RESOLVED: that the Board of Education acknowledge receipt of the following annual reports for the 2009-2010 school year:

Child Study Team/Special Services
Guidance Services
Health Services
Speech/Language Services
ESL

Motion by _____, seconded by _____

Roll Call

BAM SA TC JE FM RV PB

POLICY 4111 – HIRING – CERTIFIED PERSONNEL

4. RESOLVED, that the Board of Education appoints Deborah Roberts as Speech/Language Specialist effective September 1, 2009 through June 30, 2010, at a rate of \$65.00 per hour.

Motion by _____ seconded by _____

Roll Call

BAM SA TC JE FM RV PB

POLICY 4211 – HIRING – NON-CERTIFIED PERSONNEL

***5. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education appoint Jeanmarie Corrigan to the position of Classroom Assistant for the 2009-2010 school year at a rate of \$16.90 per hour.

Motion by _____ seconded by _____

Roll Call

BAM SA TC JE FM RV PB

***6. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education appoint Patricia Daubner to the position of Classroom Assistant for the 2009-2010 school year at a rate of \$16.90 per hour.

Motion by _____ seconded by _____

Roll Call

BAM SA TC JE FM RV PB

POLICY #3240 PROFESSIONAL DEVELOPMENT

7. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approve tuition reimbursement for courses taken during the 2008-2009 school year as follows:

Santo Calabro	\$ 1501.41
Susan Carney	\$ 2166.48
Lisa Fletcher	\$ 166.81
Theresa Genovese	\$ 1666.07
Thomas Hornes	\$ 1230.58
Donna Johnson	\$ 1165.60
Bonnie Loverich	\$ 1165.65
Jennifer O'Brien	\$ 1604.66
Nancy Oliver	\$ 2166.48
Barbara Purcell	\$ 1000.94
Christine Raimondi	\$ 500.47
Angela Talucci	\$ 2231.52
Nancy Sobeck	\$ 1552.70
Barbara Weiner	\$ 500.54

Motion by _____ seconded by _____
Roll Call

BAM SA TC JE FM RV PB

POLICY 5120 NEEDS ASSESSMENT - PUPILS

8. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approve the following special education placements and related services for the 2009 - 2010 school year:

CASE #: 92 - 6
CLASSIFICATION: Multiply Handicapped
PLACEMENT: Norman Bleshman School
333 E. Ridgewood Ave. Paramus, NJ
RELATED SERVICES: OT, PT, Speech
TRANSPORTATION: Region V
TUITION: \$61,500.
EXTENDED YEAR:

CASE #: 97-7
CLASSIFICATION: Communication Impaired
PLACEMENT: Riverdell High School, Oradell, NJ
RELATED SERVICES: Speech, OT (1 session per week –Tuition not set new program)

TRANSPORTATION: Region V
TUITION: \$19,511.

CASE #: 98-7
CLASSIFICATION: Autistic
PLACEMENT: Valley Program, Harrington Park, N.J.
RELATED SERVICES: OT, Speech
TUITION: \$85,792. (11 Month Program)
TRANSPORTATION: Region V

CASE #: 99-01
CLASSIFICATION: L.I.
PLACEMENT: Bergen Center for Child Development
RELATED SERVICES: Speech
TRANSPORTATION: Region V
TUITION: \$46,060. +

CASE #: 99-04
CLASSIFICATION: SLD
PLACEMENT: B.C.S.S. Paramus Vo-Tech
TRANSPORTATION: Region V
TUITION: \$25,000.

CASE #: 00-02
CLASSIFICATION: OHI
PLACEMENT: Homestead School
Ridgewood, N.J.
RELATED SERVICES: Counseling
TRANSPORTATION: Region V
TUITION: \$42,425.

CASE #: 00-07
CLASSIFICATION: SLD
PLACEMENT: B.C.S.S. - Paramus, Vo-Tech
TRANSPORTATION: Region V
TUITION: 25,000.00

CASE#: 02-03
CLASSIFICATION:LI
PLACEMENT: Park Academy
TRANSPORTATION: Region V
TUITION: \$40,238.
RELATED SERVICES: Speech/Counseling

CASE #: 02-07
CLASSIFICATION: Autistic

PLACEMENT: Valley Program, Harrington Park, N.J.
TRANSPORTATION: Region V
TUITION: \$85,792. (11 month Program)
RELATED SERVICES: OT, Speech

CASE #: 04-05
CLASSIFICATION: Autistic
PLACEMENT: Phoenix Center
TRANSPORTATION: Provided by parent
TUITION: \$90,899.60
RELATED SERVICES: In-Home Program Cour. 2 hrs per month @
\$65/hr

CASE #: 04-14
CLASSIFICATION: Autistic
PLACEMENT: Alpine Learning Center
TRANSPORTATION: Waived by Parent
TUITION: \$85,792.

CASE #: 05-12
CLASSIFICATION: OHI
PLACEMENT: B.C.S.S. Paramus Vo-Tech
TRANSPORTATION: Region V
TUITION: \$25,000
RELATED SERVICES: Social Skills and Counseling

CASE #: 06-10
CLASSIFICATION: AUT
PLACEMENT: South Bergen Jointure
TRANSPORTATION: Waived by Parent
TUITION: \$50,675.
SUMMER: \$2,300.

CASE# 07-07
CLASSIFICATION: PCD
PLACEMENT: Washington South
TRANSPORTATION: Region V
TUITION: \$60,650. + \$3,800 Summer Program
RELATED SERVICES: O.T. & Speech

CASE#: 07-06
CLASSIFICATION: O.H.I.
PLACEMENT: Chapel Hill Academy
TRANSPORTATION: Region V
TUITION: \$58,553
RELATED SERVICES:

CASE#: 08-03
CLASSIFICATION: MD

PLACEMENT: South Bergen Jointure
TRANSPORTATION: Region V
TUITION: \$30,390. + \$2,300, Summer Program (7/1/09-7/31/09)

CASE#: 08-08
CLASSIFICATION: PCD
PLACEMENT: Shaler Academy
TRANSPORTATION: Region V
TUITION: \$64,681.
RELATED SERVICES: Speech/OT \$87 per ½ hour as per IEP

CASE#: 08-12
CLASSIFICATION: ED
PLACEMENT: BCSS-Piermont North
Rochleigh NJ
TRANSPORTATION: Region V
TUITION: \$48,300.
RELATED SERVICES

CASE#: 07-17
CLASSIFICATION: PCD
PLACEMENT: Valley Program, Harrington Park
TRANSPORTATION:
TUITION: \$85,792.
RELATED SERVICES
EXTENDED YEAR 12mo. Program \$9,440.01 summer program @ Shaler

CASE#: 02-21
CLASSIFICATION: ED
PLACEMENT: Lakeview Learning Center, Wayne NJ
TRANSPORTATION: Region V
TUITION: \$43,654
RELATED SERVICES

CASE#: 08-16
CLASSIFICATION: PCD
PLACEMENT: Shaler Academy
TRANSPORTATION: Region V
TUITION: \$13,410.
RELATED SERVICES

CASE#: 08-15
CLASSIFICATION: PCD
PLACEMENT: Shaler Academy
TRANSPORTATION: Region V
TUITION: \$13,410.
RELATED SERVICES

CASE#: 08-12
CLASSIFICATION: ED

PLACEMENT: Piermont South, BCCS
TRANSPORTATION: Region V
TUITION: \$46,000.
RELATED SERVICES: Counseling

CASE#: 09-11
CLASSIFICATION: SLD
PLACEMENT: New Alliance, Paramus, NJ
TRANSPORTATION: Region V
TUITION: \$65,000. (210 day program)
RELATED SERVICES

CASE#: 09-13
CLASSIFICATION: PCD
PLACEMENT: Shaler Academy
TRANSPORTATION: Region V
TUITION: \$64,681. (11 months)
RELATED SERVICES: Speech/O.T.

Motion by _____, seconded by _____
Roll Call

BAM SA TC JE FM RV PB

POLICY 2220 - ADOPTION OF COURSES

9. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the following courses of study for the 2009-2010 school year:

Pre-K Program will include:

Socialization Skills
Large Motor Coordination
Small Motor Coordination
Language Arts
Mathematics
Science
Reading and Writing Readiness
Social Studies
Art and Music
Health and Safety
Computer Awareness

Kindergarten - Grade 5 Curriculum will include:

Art
Music
Physical Education
Health and Family Living
Language Arts

Mathematics	
Reading	
Science	
Social Studies	
Spelling	
Phonics	
Penmanship - Grade 3	
Library Skills	
Computer Literacy	
Grade 3- 5 Study Skills	
Spanish (SALSA program) (K-3)	
Spanish Grades 4 & 5	1 Period/week(1/2 year)

Sixth Grade Curriculum will include:

Language Arts	5 periods/week
Mathematics, Levels 1, 2, 3	7 periods/week
Language Arts/Literature	5 periods/week
Science	5 periods/week
Social Studies	5 periods/week
Art	1 trimester
Study Skills	1 semester
Spanish	1 semester
Health	2 periods/week
Music	1 trimester
Physical Education	3 periods/week
Computer Literacy	1 trimester

Seventh Grade Curriculum will include:

Language Arts	5 periods/week
Algebra 1	7 periods/week or
Pre-algebra	7 periods/week or
Math Applications	7 periods/week
Language Arts/Literature	5 periods/week
Science	5 periods/week
Social Studies	5 periods/week
Spanish	5 periods/week
Art	1 trimester
Health	2 periods/week
Music	1 trimester
Physical Education	3 periods/week
Computer Literacy	1 trimester

Eighth Grade Curriculum will include:

Language Arts	5 periods/week
Pre-Algebra	7 periods/week or
Algebra I	7 periods/week or
Algebra I Advanced	7 periods/week
Language Arts/Literature	5 periods/week
Science	5 periods/week

Social Studies	5 periods/week
Spanish	5 periods/week
Art	1 trimester
Health	2 period/week
Music	1 trimester
Physical Education	3 periods/week
Computer Literacy	1 trimester

Services:	Gifted & Talented Education	Gr. 3 - 8
	Guidance	Pre-K - 8
	Library	Pre-K - 5
	Nurse	Pre-K - 8
	Child Study Team	Pre-K - 8
	Speech/Language	K - 8
	D.A.R.E. Program	Grade 5 & 8
	(1 period per week for 17 weeks)	

Motion by _____, seconded by _____
Roll Call

BAM SA TC JE FM RV PB

POLICY 8468 – CRISIS MANAGEMENT

10. RESOLVED: that the Board of Education approve and adopt the revised Emergency Management Guide, dated June 15, 2009, for the Rochelle Park School District as presented.

Motion by _____ seconded by _____
Roll Call

BAM SA TC JE FM RV PB

POLICY 4111 HIRING – CERTIFIED STAFF

11. RESOLVED: on the recommendation of the Superintendent, the Rochelle Park Board of Education appoint Mark P. Mongon as Interim Superintendent of Schools from July 18, 2009 through August 31, 2009. Mr. Mongon will be compensated at a rate of \$163.07 per day for each day of service as Interim Superintendent, in addition to his 2009-2010 annual salary of \$104,862.

Motion by _____ seconded by _____
Roll Call

BAM SA TC JE FM RV PB

POLICY 4211 HIRING- NON-CERTIFIED PERSONNEL

12. RESOLVED: that the Board of Education appoint the following people as Summer Custodians for the Midland School at a rate of \$9.00 per hour effective June 22, 2009 to August 31, 2009:

**Marie Walker
Adrienne Knapp
Adrian Torres**

Motion by _____ seconded by _____
Roll Call

BAM SA TC JE FM RV PB

POLICY 7430 - SCHOOL SAFETY

13.RESOLVED: that the Board of Education approves the update to Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the Rochelle Park School District as presented.

Motion by _____ seconded by _____
Roll Call

BAM SA TC JE FM RV PB

Finance and Insurance

Upon the recommendation of the Business Administrator to the Superintendent:

POLICY 6421 – PURCHASES BUDGETED

14. Resolved, that the Rochelle Park Board of Education approve the supplemental June Bills List ending June 30, 2009 as approved by the Finance Committee, attached and listed below: ATTACHMENT 1

A. Regular Bills - Fund 11	\$327,767.91
B. Regular Bills - Fund 12	11,676.00
C. Regular Bills - Fund 20	99,240.60
D. Capital Projects – Fund 30	-
D. Debit Service Fund 40	-
E. Food Service – Fund 50	10,326.21
TOTAL BILLS LIST	<u>\$449,010.72</u>
Additional May Checks	16,049.29
Additional June Checks	3,377.51
Void Checks May & June	(442.26)
TOTAL DISBURSEMENTS	\$467,995.26

Motion by _____, seconded by _____

Roll Call

BAM SA TC JE FM RV PB

**15. Resolved, that the Rochelle Park Board of Education approve the July Bills List ending July 31, 2009 as approved by the Finance Committee, attached and listed below:
ATTACHMENT 1A**

A. Regular Bills - Fund 10	\$ 900.00
B. Regular Bills – Fund 11	\$ 171,561.98
C. Capital Projects - Fund 30	-
D. Debit Service Fund 40	-
E. Food Service – Fund 50	-
TOTAL BILLS LIST	<u>\$ 172,461.98</u>

Motion by_____, seconded by_____
Roll Call

BAM SA TC JE FM RV PB

POLICY 6510 – PAYROLL AUTHORIZATION

16. Resolved that the Rochelle Park Board of Education approves the May 2009 Regular Payroll in the amount of \$412,224.28.

Motion by____ seconded by_____
Roll Call

BAM SA TC JE FM RV PB

17. Resolved that the Rochelle Park Board of Education approves the June 2009 Regular Payroll in the amount of \$440,649.54, and the June 2009 Supplemental Payroll in the amount of \$26,411.86.

Motion by____ seconded by_____
Roll Call

BAM SA TC JE FM RV PB

18. Resolved that the Rochelle Park Board of Education approves the July 2009 Payroll in the amount \$ 175,317.39 and an additional July payroll dated July 1, 2009 in the amount of \$18,750.00.

Motion by _____ seconded by _____
Roll Call

BAM SA TC JE FM RV PB

POLICY #6820 – FINANCIAL REPORTS

Monthly Budgetary Line Item Status Certifications

19. Resolved, that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of April 30, 2009 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and

Further Be It Resolved, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by _____, seconded by _____
Roll Call

BAM SA TC JE FM RV PB

Transfers

20. Resolved, that the Rochelle Park Board of Education approve the line item transfers for April, 2009.

ATTACHMENT 2

<i>Date</i>	<i>Source Account</i>	<i>Target Account</i>	<i>Comments</i>	<i>Amount</i>
04/30/09			See Attachment 2	
			TOTAL TRANSFERS	\$64,336.64

Motion by _____, seconded by _____
Roll Call

BAM SA TC JE FM RV PB

Board Secretary’s Report

21. Resolved, that the Rochelle Park Board of Education accept the Board Secretary's Financial Report for the month of April 2009.

ATTACHMENT 3

Motion by_____, seconded by_____
Roll Call

BAM SA TC JE FM RV PB

Treasurer's Report

22. Resolved, that the Rochelle Park Board of Education accept the School Treasurer's Financial Report for the month of April 2009.

ATTACHMENT 4

Motion by_____, seconded by_____
Roll Call

BAM SA TC JE FM RV PB

23. RESOLVED: that the Rochelle Park Board of Education continue as a full member for all services in the Bergen County Region V Council for Special Education for the 2009-2010 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates the, Superintendent, as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V. The Board further approves the Joint Transportation Agreements for all Rochelle Park students who are transported through Region V.

Motion by_____, seconded by_____
Roll Call

BAM SA TC JE FM RV PB

POLICY 3240 – PROFESSIONAL DEVELOPMENT

24. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the participation of the person named at the following workshops/conferences:

Ellen Kobylarz and Patricia Zavinsky to attend "Genesis Summer Software Maintenance" Seminar" in Mahwah, NJ on July 10, 2009 at a cost of \$50 per person.

Motion by_____, seconded by_____
Roll Call

BAM SA TC JE FM RV PB

POLICY 7510 – USE OF FACILITIES

25. Resolved, that the Rochelle Park Board of Education approve the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use Purpose/Room	Date	Rental Fee
First Student Inc.	Safety “Kick Off Meeting”/Multipurpose Room	Thursday, August 20, 2009 from 9:30 a.m. to 2:30 p.m.	None
Class of 2010	Parent Meeting/Classroom or Media Center	Wednesdays -8/26, 9/23, 10/28, 11/11, 12/16/09, 1/27, 2/24, 3/24, 4/28 and 5/26/10 from 7:00 p.m. to 9:00 p.m.	None
A-Flight Sports Inc	Softball/Ballfield	Sundays - 8/2/09 through 12/6/09 from 8:00 a.m. to 12:00 p.m. Tues. & Thursdays 5:00 p.m. to 7:30 p.m.	None
Bergen County Council of PTA	PTA Meeting/Media Center/*Classroom Assignment	9/8, 10/6, *11/2, *12/7/09, 1/5, 2/2, 3/2, 4/6, 5/4, 5/25/10 from 7:15 p.m. to 10:30 p.m.	None
Township of Rochelle Park	Oldies Concert/Field & Multi-Purpose Room	Thursday, August 13, 2009 – 2:00 p.m.- 11:00 p.m.	None

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Motion by _____, seconded by _____

Roll Call

BAM SA TC JE FM RV PB

VIII. Reports – Committee Action Items

2009 - 2010 School Year

Committees	Chairperson	Co – Chairperson
Finance	Mrs. Bilka	Mrs. Maurer
Education	Mr. Esposito	Mrs. Bilka
Transportation	Mrs. Maurer	Mr. Esposito
Building & Grounds	Mr. Madden	Mr. Verhasselt
Community & School Relations	Mrs. Cravello	Mr. Allos
Legislation	Mrs. Bilka	Mrs. Cravello
Policy	Mr. Allos	Mrs. Maurer
Board/Staff Relations	Mr. Madden	Mr. Verhasselt
Ad-Hoc Committees		
Negotiating	Mrs. Bilka	Mrs. Maurer, Mr. Allos Mrs. Cravello, Alternate
Liaisons		
Joint Boards Coordination	Mrs. Maurer	Mrs. Cravello
Bergen County School Boards	Mrs. Cravello	Mr. Madden
New Jersey School Boards	Mr. Verhasselt	Mr. Esposito
Liaison to Municipal Committee	Mrs. Cravello	Mr. Allos

IX. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

BAM SA TC JE FM RV PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

BAM SA TC JE FM RV PB

X. Announcements

The next Caucus Meeting and Regular Meeting will be held on Monday, August 10, 2009, at 6:30 P.M. & 8:00 P.M. respectively in the Media Center.

XI. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) from time to time must convene into Executive Session to discuss confidential matters including but not limited to personnel issues, legal matters, student issues and labor negotiations.

WHEREAS, the Board has on its agenda for the meeting being held on _____, issues relating to _____, _____, _____, _____, which must be discussed in a confidential closed session.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter.

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ p.m.

Roll Call

BAM SA TC JE FM RV PB

Motion by _____, seconded by _____, to close Executive Session at _____ p.m.

Roll Call

BAM SA TC JE FM RV PB

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ p.m.

Roll Call

BAM SA TC JE FM RV PB

XII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ p.m.

Roll Call

BAM SA TC JE FM RV PB