

**Rochelle Park Board of Education
Regular Meeting– 8:00 P.M.
September 15, 2008**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mrs. Barbara Ann Maurer, Vice President		
Mr. Sam Allos		
Mrs. Patricia Bilka		
Mrs. Teresa Cravello		
Mr. Jay Esposito		
Mr. Frank Madden		
Mr. Robert Verhasselt, President		

Others Present:

- C. Lauren Schoen, Superintendent
- Theresa Guastello, School Business Administrator/Board Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that: “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the Star Ledger, The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

IV. Superintendent’s Report

V. Business Administrator’s Report

VI. Public Questions on the Resolutions (Agenda Items Only)

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

BAM SA PB TC JE FM RV

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

BAM SA PB TC JE FM RV

VII. Items for Board Action - Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

Approval of Board Minutes

1. RESOLVED, that the Rochelle Park Board of Education approve the minutes of the following meetings:

- A. August 11, 2008 Caucus Meeting**
- B. August 11, 2008 Regular Meeting and Executive Session**
- C. August 25, 2008 Special Public Meeting**

Motion by _____, 2nd by _____

Roll Call

BAM SA PB TC JE FM RV

POLICY 4211 – HIRING – NON-CERTIFIED PERSONNEL

2. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approve the following substitute for the positions named pending completion of a Criminal History Review for the 2008-2009 school year at a rate of \$10.05 per hour.

Linda Glennon – Substitute Cafeteria/Playground-Classroom Assistant
Jeannette Smith – Substitute Cafeteria/Playground – Classroom Assistant
Patricia Daubner – Substitute Cafeteria/Playground – Classroom Assistant

Motion by _____ 2nd by _____

Roll Call

BAM SA PB TC JE FM RV

3. RESOLVED: on the recommendation of the Superintendent, that the Board of Education appoint the following person to the listed extra-compensation position for the 2008-2009 school year with stipend in accordance with the master contract for 2008-2009 school year.

Marijean O'Donnell- Destination Imagination Coordinator

Motion by _____ 2nd by _____

Roll Call

BAM SA PB TC JE FM RV

4. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the following list of substitute teachers for the 2008-2009 school year at a rate of \$80.00 per day:

Kristy Csigi
Danielle Puzo
Jeannie Rogers

Motion by _____ 2nd by _____

Roll Call

BAM SA PB TC JE FM RV

- 5. RESOLVED: that the Board of Education approve the processing of the following Rochelle Park resident's application for County Substitute Teacher Certification:**

Caitlin Kropilak

Motion by _____ 2nd by _____

Roll Call

BAM SA PB TC JE FM RV

POLICY 2340 - FIELD TRIPS

- 6. RESOLVED: on the recommendation of the Superintendent, the Board of Education approve the following field trip request:**

Donna Johnson & Lauren Biello to accompany the Kindergarten classes on a walking trip to the Rochelle Park Fire Department on Tuesday, October 7, 2008, with rain date of Wednesday, October 8th at no cost to the district.

Motion by _____ 2nd by _____

Roll Call

BAM SA PB TC JE FM RV

POLICY #3240 PROFESSIONAL DEVELOPMENT

- 7. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approve tuition reimbursement for courses taken during the 2008-2009 school year as follows:**

Santo Calabro	\$715.80
Lisa Fletcher	\$220.00
Jennifer O'Brien	\$220.00
Nancy Oliver	\$633.37
Barbara Weiner	\$720.00

Motion by _____ 2nd by _____

Roll Call

BAM SA PB TC JE FM RV

8. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the participation of the persons named at the following workshops/conferences:

Dana Parciasepe to attend "Preparing for the NJ ASK/Making AYP" on October 4th in Montvale, N.J. at no cost to the district for registration.

Mark Mongon and Donna Johnson to attend "Curriculum Showcase" on September 16, 2008 in Trenton, N.J. at no cost to the district for registration.

Motion by _____ 2nd by _____

Roll Call

BAM SA PB TC JE FM RV

POLICY 411 – HIRING – CERTIFIED PERSONNEL

9. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following salary crossovers retroactive to September 1, 2007:

Jessica Calderon
From: BA + 15 Step 5 To: BA + 30 Step 6

Kristen Gaffney
From: BA+15 – Step 5 To: MA – Step 6

Francine Hamilton
From: BA + 30 Step 16 To: MA – Step 16

Cara Hurd
From: BA+30 – Step 4 To: MA – Step 5

Denise Memoli
From: BA + 30 – Step 6 To: MA Step 7

Dana Parciasepe
From: BA – Step 2 To: BA + 15 Step 3

Lauren Schwarz
From: BA+15 Step 2 To: MA –Step 3

Motion by _____, seconded by _____

Roll Call

BAM SA PB TC JE FM RV

10. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following salary crossovers retroactive to September 1, 2008:

Santo Calabro
From: BA 15 – Step 10 To: BA+30 – Step 10
Salary \$ 61,441

Jessica Calderone
From: BA+30 Step 7 To: MA –Step 7
Salary \$ 57,691

Emily Kotwica
From: MA Step 11 To: MA +15 Step 11
Salary \$71,391

Nancy Oliver
From: BA Step 11 To: BA+15 Step 11
Salary \$62,391

Dana Parciasepe
From: BA+15 Step 4 To: MA Step 4
Salary \$52,741

Motion by _____ 2nd by _____

Roll Call

BAM SA PB TC JE FM RV

Finance and Insurance

Upon the recommendation of the Business Administrator to the Superintendent:

POLICY #6421 – PURCHASES BUDGETED

11. RESOLVED: that the Rochelle Park Board of Education approve the September 2008, Bill List as approved by the Finance Committee, attached and listed below:

ATTACHMENT-1

	Amount
A) Regular Bills – Fund 10	\$ 30,676.68
B) Regular Bills – Fund 11	\$444,375.29
C) Regular Bills – Fund 12	\$ 10,800.00
C) Regular Bills – Fund 20	\$ 18,261.00
D) Capital Proj – Fund 30	\$ 00.00
E) Debt Service – Fund 40	\$ 00.00
F) Food Service - Fund 50	<u>\$ 588.09</u>
 <u>TOTAL FOR SEPTEMBER</u>	 \$504,112.97

Motion by _____ seconded by _____

Roll Call

BAM SA PB TC JE FM RV

POLICY 6510 – PAYROLL AUTHORIZATION

12. RESOLVED: that the Rochelle Park Board of Education approve the September 2008 payroll in the amount of \$ 405,191.60.

Motion by _____ 2nd by _____

Roll Call

BAM SA PB TC JE FM RV

POLICY #6820 – FINANCIAL REPORTS

Monthly Budgetary Line Item Status Certifications

13. Resolved, that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of June 30, 2008 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and

Further Be It Resolved, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by _____, 2nd by _____

Roll Call

BAM SA PB TC JE FM RV

Transfers

14. Resolved, that the Rochelle Park Board of Education approve the line item transfers for June 30, 2008.

ATTACHMENT 2

<i>Date</i>	<i>Source Account</i>	<i>Target Account</i>	<i>Comments</i>	<i>Amount</i>
05/31/08			See Attachment 2	
			TOTAL TRANSFERS	\$180,199.27

Motion by _____, 2nd by _____

Roll Call

BAM SA PB TC JE FM RV

Board Secretary's Report

15. Resolved, that the Rochelle Park Board of Education accept the Board Secretary's Financial Report for the month of June 2008.

ATTACHMENT 3

Motion by _____, 2nd by _____

Roll Call

BAM SA PB TC JE FM RV

Treasurer's Report

16. Resolved, that the Rochelle Park Board of Education accept the School Treasurer's Financial Report for the month of June 2008.

ATTACHMENT 4

Motion by _____, 2nd by _____

Roll Call

BAM SA PB TC JE FM RV

ATTACHMENT 4

FEDERAL FUNDS

17. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the submission of grant applications for the 2008-2009 school year as presented:

Program	Services Delivered	Total Allocation
IDEA Basic	Ages 3-21	\$125,464
IDEA Preschool	Ages 3 – 5	\$4,760.00
	TOTAL	\$130,224.00

Motion by _____ seconded by _____

Roll Call

BAM SA PB TC JE FM RV

18. RESOLVED: that the Board of Education approve the applications and accept the following entitlements which are the five components of the FY 2009 No Child Left Behind Grant:

(NCLB) Consolidated Formula Sub grant

Title I, Part A: Improving Basic Programs (BSIP) - \$21,403.

Title II, Part A: Teacher and Principal Training and Recruiting Fund - \$11,605

Title II, Part D: Enhancing Education through Technology - \$178

Title IV - Safe & Drug Free Schools and Communities Act - \$950

Title V - Innovative Education Program Strategies - \$0

TOTAL ALLOCATION \$34,136.

Motion by _____ seconded by _____

Roll Call

BAM SA PB TC JE FM RV

19. RESOLVED: that the Rochelle Park Board of Education refuses Federal Funds in the amount of \$8,215.00 under FY 2009 NCLB “No Child Left Behind” due to the inability to form/join a consortium in order to meet the \$10,000.00 threshold.

LEA ALLOCATION REFUSAL

LEA Code: 4470 - 03

The Rochelle Park Board of Education on September 15, 2008 hereby resolves not to apply for the funds indicated for the Title(s) checked below for Fiscal Year 2009:

- Title I, Part A: *Improving Basic Programs Operated by Local Education Agencies*
- Title I, Part A: *School Improvement (List each eligible school refusing funds)*
- Title I, Part D: *Prevention and Intervention Programs for Children and Youth who are Neglected, Delinquent, or At-Risk*
- Title II, Part A: *Teacher and Principal Training and Recruiting Fund*
- Title II, Part D: *Enhancing Education Through Technology*
- Title III, Part A: Grants and Sub grants for English Language Acquisition and Language Enhancement \$8,218**
- Title IV, Part A: *Safe and Drug-Free Schools and Communities Act*
- Title V, Part A: *Innovative Programs*
- Title VI, Part B: *Rural and Low-Income School Program*

It is understood that this refusal to accept funds for Fiscal Year 2009 will not prevent the district from applying for or receiving its allocation for any subsequent year.

Motion by _____ seconded by _____
Roll Call

BAM SA PB TC JE FM RV

SEMI WAIVER

20. WHEREAS: a district may seek a waiver of the requirements to maximize the Special Education Medicaid Initiative (SEMI) if the Special Education Medicaid Initiative 2008-2009 Revenue Projection indicates that there less than 30 Medicaid-eligible, Special Education Students in district; and

WHEREAS: the Rochelle Park School District, as of the December 1, 2007 Special Education Student Count has five Special Education-Medicaid Eligible students;

THEREFORE BE IT RESOLVED: that the Rochelle Park Board of Education approves the submission of a waiver request to the Executive County Superintendent for the 2008-2009 school year.

Motion by _____, seconded by _____
Roll Call

BAM SA PB TC JE FM RV

403(B) PLAN

21. RESOLVED: that the Rochelle Park Board of Education approves the 403 (b) Plan Document for Public Education Organizations as set forth in Rev. Proc. 2007-71 (IRS)

Motion by _____, seconded by _____
Roll Call

BAM SA PB TC JE FM RV

POLICY 4440 – TRAVEL EXPENSES –SUPPORT STAFF

22. RESOLVED: that the Rochelle Park Board of Education approves the attendance of Dr. C. Lauren Schoen and Theresa Guastello at the New Jersey League of Municipalities Education Foundation Conference - “The New Education Order: School Consolidation, Construction, Funding and Preschool Expansion” – on Friday, September 19, 2008 at Middlesex County College at a cost of \$35 per person..

Motion _____ 2nd _____
Roll Call

BAM SA PB TC JE FM RV

POLICY 7510 – USE OF FACILITIES

Use of Facilities

23. Resolved: that the Rochelle Park Board of Education approve the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use Purpose/Room	Date	Rental Fee
Rochelle Park Girl Scouts Trp #687- Brownies	Meetings/Classroom	Wednesdays starting 9/17, 10/8, 10/29, 11/19/2008, 1/7, 1/28, 2/18, 3/11, 4/1, 4/22, 5/13 & 6/10/09 from 3:00 pm–4:00 pm	None
Rochelle Park Girl Scouts Trp #748- Brownies	Meetings/Classroom	Fridays starting 9/19, 10/17, 11/21, 12/19/2008, 1/23, 2/20, 3/20, 4/24, 5/29/09 from 3:00 pm- 4:30 pm	None
Rochelle Park Girl Scouts Trp #800 & #804 Juniors	Meetings/ Classroom	Tuesdays starting 9/23, 9/30, 10/14, 10/28, 11/11, 11/18, 12/2, 12/9/2008, 1/13, 1/27, 2/10, 2/24, 30/10, 3/24, 4/7, 4/28, 5/5, & 5/19/09 from 3:00 p. – 4:15 pm	None
Rochelle Park Girl Scouts Trp #777 Cadets	Meetings/ Classroom	Thursdays starting 10/9, 11/13, 12/11/2008, 1/15, 2/19, 3/12, 4/23, 5/14/09 from 3:00 pm – 4:30 pm	None

Rochelle Park Girl Scouts Trp #686 Cadets	Meetings/Classroom	Mondays starting 9/22, 10/20, 11/17/2008, 1/12, 2/9, 3/16, 4/20, 5/11, 6/8/09 from 3:00 pm – 4:30 pm	None
Rochelle Park Girl Scout Trp # 770 Daisy	Meetings/Classroom	Wednesdays starting 9/10, 9/24, 10/8, 10/22, 11/12, 11/26, 12/10/2008, 1/14, 1/28, 2/11, 2/25, 3/11, 3/15, 4/8, 4/22, 5/13, 5/27 & 6/10 from 3:00 pm – 4:00 pm	None
Rochelle Park Cub Scouts	Pack Meetings/Cafeteria	9/26, 11/21/2008, 1/23/09 from 6:00 pm to 9:00 pm	None
Rochelle Park Cubs Scouts Trp #188	Den Meetings/Classroom	10/2, 10/16, 10/30, 11/13, 12/4, 12/18/2008, 1/8, 1/22, 2/5, 2/19, 3/5, 3/19, 4/9, 4/23, 5/7, 5/21/09 from 5:30 pm to 7:30 pm	None
American Cancer Society “Relay for Life -2009” REVISED	Fundraiser/Multipurpose Room	Saturday, June 6 through Sunday June 7, 2009. 7:00 am (Sat) to 10:00 am (Sun)	None
Midland School PTA	Trunk ‘R Treat Fundraiser/Parking Lot/Rest Rooms	Sunday, October 19th - from 3:00 PM to 5:00 PM (Rain date Oct.26th)	None
8th Grade Parents	Planning Meeting/ Classroom	Tuesdays – 10/14, 11/11, 12/9/2008, 1/13/09, 2/10, 3/10, 4/7, and 5/12 from 7:30 pm to 9:30 pm	None

Motion by _____ seconded by _____

Roll Call

BAM SA PB TC JE FM RV

VIII. Reports – Committee Action Items

Committees	Chairperson	Co – Chairperson
Finance	Mr. Verhasselt	Mrs. Maurer
Education	Mr. Esposito	Mrs. Bilka
Transportation	Mrs. Maurer	Mr. Esposito
Building & Grounds	Mr. Madden	Mr. Verhasselt
Community & School Relations	Mrs. Cravello	Mr. Esposito
Legislation	Mrs. Bilka	Mrs. Cravello
Policy	Mr. Allos	Mrs. Maurer
Board/Staff Relations	Mr. Madden	Mr. Verhasselt
Ad-Hoc Committees		
Negotiating	Mrs. Bilka	Mrs. Maurer, Mr. Allos Mrs. Cravello, Alternate
Liaisons		
Joint Boards Coordination	Mrs. Maurer	Mrs. Cravello, Alternate
Bergen County School Boards	Mrs. Cravello	Mr. Madden, Alternate
New Jersey School Boards	Mr. Allos, Delegate	Mr. Esposito, Alternate
Liaison to Municipal Committee	Mr. Madden	Mr. Verhasselt, Alternate

IX. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

BAM SA PB TC JE FM RV

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

BAM SA PB TC JE FM RV

X. Announcements

The next Caucus Meeting will be held on Monday, October 6, 2008 at 7:30 P.M. in the Media Center

The next Joint Boards Meeting will be held on Tuesday, October 7, 2008 at 7:30 P.M. in the Hackensack High School Library.

The next Regular Meeting will be held on Tuesday, October 14, 2008 at 8:00 P.M. in the Multi Purpose Room.

XI. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") from time to time must convene into Executive Session to discuss confidential matters including but not limited to personnel issues, legal matters, student issues and labor negotiations.

WHEREAS, the Board has on its agenda for the meeting being held on, issues relating to _____, _____, _____, _____, which must be discussed in a confidential closed session.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter.

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ p.m.

Roll Call
BAM SA PB TC JE FM RV

Motion by _____, seconded by _____, to close Executive Session at _____ p.m.

Roll Call
BAM SA PB TC JE FM RV

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ p.m.

Roll Call
BAM SA PB TC JE FM RV

XII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ p.m.

Roll Call

BAM SA PB TC JE FM RV