

**Rochelle Park Board of Education
Caucus Meeting– 6:30 P.M.
July 13, 2009**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mrs. Barbara Ann Maurer, Vice President	X	
Mr. Sam Allos	X	
Mrs. Teresa Cravello	X	
Mr. Jay Esposito	X	
Mr. Frank Madden	X	
Mr. Robert Verhasselt		X
Mrs. Patricia Bilka, President	X	

Others Present:

- C. Lauren Schoen, Ed.D., Superintendent
- Theresa Guastello, School Business Administrator/Board Secretary
- Mark P. Mongon, Principal

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Caucus Meeting were sent to all concerned individuals, associations and sent to the The Record and Our Town, in accordance with Chapter 231, P.L. 1975.

IV. Superintendent’s Report

- Dr. Schoen submitted the summer calendar.
- There will be a resolution to approve all out of district placements for the 2009-2010 school year on the Regular Meeting Agenda.
- Dr. Schoen submitted the Guidance, Child Study Team, Nurse, Speech/Language Services and ESL reports. The Basic Skills and Technology reports were missing. Mrs. Bilka thought the ESL report was done very well.
- There will be a resolution to approve all course offerings and programs for the 2009-2010 school year.
- Dr. Schoen submitted the list of the Midland School Honor Roll students for the 4th marking period.
- There will be a resolution to approve tuition reimbursements for the 2009-2010 school year for various staff members.

- The ARRA grant money was discussed. This money is to be used for special education purposes.
- Dr. Schoen submitted the enrollment as of Friday, July 10, 2009.

V. Principal's Report

- The seventh and eighth grade students completed their final exams in the month of June.
- The "Open the GATEs" presentation was facilitated by Barbara Purcell on the evening of June 9th.
- The 8th grade awards assembly was held on June 15th.
- The Kindergarten and 8th Grade graduation was held on June 19th.
- Mr. Mongon discussed the school goals for 2009-2010. Mr. Mongon discussed that there were two goals .. one relating to academics and one relating to character education. He also noted that the district will continue with the intergrade meetings. The theme for the next school year is "Taking the right steps forward".

VI. Business Administrator's Report

- There are resolutions on the agenda approving checks for a second June Bills List as well as for July checks. Adjustments for May and June are noted in the resolution approving the June supplemental check run.
- Payrolls for May, June and July are on the agenda for your approval.
- Financial reports for April are also on the agenda for approval.
- There is a resolution on the agenda approving membership in Bergen County Region V Council for Special Education.
- There is a resolution to approve attendance at Genesis Summer Software Maintenance workshop for Ellen Kobylarz and Pat Zavinsky. This workshop provides guidance for year end and new year start-up procedures on the attendance software. The date of the workshop was July 10th but we were not notified of it prior to our June meeting. The cost per person is \$50.
- There is a resolution to approve a revised Emergency Management Guide. The revisions all relate to names, dates and contact information. No changes were made to specific emergency management procedures.
- We have received facility use requests from First Student for their Kick-Off meeting, the Class of 2010 Parents for monthly meetings, Bergen County Council of PTA for meetings, the Township of Rochelle Park for the "Oldies Concert" and from A-Flight Sports Inc. for use of the Softball Field. The Board discussed the request from A-Flight Sports for facility usage and due to a conflict with Rochelle Park Soccer events their request was denied.
- Roof Update – The need for asbestos testing was discussed at a preconstruction meeting held on June 24, 2009. The test is being done on Monday and we should have the results on Wednesday.
- Regular summer maintenance projects are progressing on schedule.

- I received a letter addressed to the Mayor and Council sent from Bergen County Public Works. It discusses safety measures that should be implemented on Rochelle Avenue and Terrace Avenue. I'll bring a copy on Monday for your review and discussion.

VII. Reports – Committee Action Items- None reported

VIII. Items for Board Action - Resolutions (If needed) None

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

IX. Other Business

X. Open to the Public (Any Item) None

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by Mrs. Cravello, seconded by Mr. Esposito, to open public comment at 7:25 p.m.

Roll Call 6-0
Motion carried

None

Motion by Mr. Esposito, seconded by Mr. Madden, to close public comment at 7:25 p.m.

Roll Call 6-0
Motion carried

XI. Announcements

The next Caucus Meeting and Regular Meeting will be held on Monday, August 10, 2009, at 6:30 P.M. & 8:00 P.M. respectively in the Media Center.

XII. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") from time to time must convene into Executive Session to discuss confidential matters including but not limited to personnel issues, legal matters, student issues and labor negotiations.

WHEREAS, the Board has on its agenda for the meeting being held on July 13, 2009, issues relating to Personnel and Litigation which must be discussed in a confidential closed session.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter ().

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by Mr. Allos, seconded by Mr. Madden, to open Executive Session at 7:27 p.m.

Roll Call 6-0
Motion carried

Motion by Mr. Madden, seconded by Mr. Esposito, to close Executive Session at 8:00 p.m.

Roll Call 6-0
Motion carried

XIII. Adjournment

Motion by Mrs. Cravello, seconded by Mr. Madden, to adjourn meeting at 8:00 p.m.

Roll Call 6-0
Motion carried