

**Rochelle Park Board of Education  
Regular Meeting– 8:00 P.M.  
October 14, 2008**

- I. Call to Order and Flag Salute**
- II. Roll Call**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
Mrs. Barbara Ann Maurer, Vice President	X	
Mr. Sam Allos		X
Mrs. Patricia Bilka	X	
Mrs. Teresa Cravello	X	
Mr. Jay Esposito	X	
Mr. Frank Madden	X	
Mr. Robert Verhasselt, President	X	

Others Present:

- C. Lauren Schoen, Ed.D., Superintendent
- Theresa Guastello, School Business Administrator/Board Secretary

**III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that: “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the Star Ledger, The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

**IV. Superintendent’s Report  
Violence and Vandalism report:**

**“In compliance with State requirements, I would like to brief the Board and the public on the EVVRS report filed on behalf of the district for the 2007-2008 school year. We reported 3 incidents of violence and 1 incident of vandalism. In regard to our Violence report, 2 of the incidents were simple assaults. This means that one student hit another but the other student did not hit back. The other incident was reported as a fight because one student hit another and the other student hit back. The one incident of vandalism was a broken window in the kindergarten wing.”**

**At this time Dr. Schoen opened the floor to the public for questions. No dialogue transpired and no comments were made regarding the Superintendent’s presentation.**

- There will be a resolution to approve two workshops on the caucus agenda.
- There will be a resolution to approve several workshops for various staff members.
- There will be resolution to approve a special education placement.
- Dr. Schoen would like to have a discussion regarding new policies to the district along with a resolution on the agenda approving a first reading.
- Dr. Schoen reported that we are in the process of revising and updating our procedure for identifying and referring students who demonstrate academic difficulties.
- There will be an advertisement for Mrs. Raimondi's maternity leave replacement for a 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> Grade Math position.
- Dr. Schoen extended congratulations to our new Student Council officers.
- NJQSAC Update – Dr. Schoen discussed our two completed sections.
- There is a resolution on the agenda to approve substitutes.
- Mrs. Giglio did presentation on Salsa World Language program.

#### **V. Business Administrator's Report**

- There will be a resolution on the regular agenda to approve 2 Girl Scout Troops' request for facility usage.
- Recent legislation allocated an additional \$3.9 billion dollars for school facilities projects. These grants are known as ROD (Regular Operating Districts) grants. Projects will be broken down into levels. Level 1 relates to school projects that address critical operational needs. This would include emergent projects and "building skin" projects such as repair or replacement of roof, windows, and masonry. We will be applying for a ROD grant for our roof project and could receive as much as 40% of eligible costs.
- There will be a resolution on the regular agenda to approve our continued participation in the Bergen County Banking consortium (BCBANC).
- Mrs. Guastello submitted a copy of the Comprehensive Maintenance Plan which includes the M-1 and Detailed Actual Expenditures by Year reports. There is a resolution on Tuesday's agenda approving the Comprehensive Maintenance Plan.

#### **VI. Public Questions on the Resolutions (Agenda Items Only)**

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by Mr. Madden, seconded by Mr. Esposito, to open public comment at 8:20 p.m.

Roll Call 6-0  
Motion carried

There were no public comments

Motion by Mrs. Bilka, seconded by Mrs. Maurer, to close public comment at 8:20 p.m.

Roll Call  
Motion carried

**VII. Items for Board Action - Resolutions**

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

**POLICY 0168 – RECORDING BOARD MINUTES**

1. Resolved, that the Rochelle Park Board of Education approve the minutes of the following meetings:

September 8, 2008 Caucus Meeting and Executive Session  
September 15, 2008 Regular Meeting

Motion by Mrs. Bilka, seconded by Mrs. Maurer  
Roll Call 6-0  
Motion carried

**POLICY 5200- ATTENDANCE**

2. RESOLVED: that the Board of Education approve the attendance report for the month of September 2008 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	506		
Hackensack H.S.	129		
Academies	<u>26</u>		
<b>Total</b>	<b>661</b>		
<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	10098	Possible Days	1000
Days Present	9872.5	Days Present	979
Days Absent	225.5	Days Absent	21
% Present	97.7%	%Present	97.9%
% Absent	2.3%	%Absent	2.1%

Motion by Mr. Esposito, seconded by Mr. Madden  
Roll Call 6-0  
Motion carried

**POLICY 5120 ASSIGNMENT OF PUPILS**

3. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approve the following special education placements and related services for the 2008 - 2009 school year:

CASE #: 02-21  
CLASSIFICATION: ED

PLACEMENT: Lakeview Learning Center, Wayne, NJ  
RELATED SERVICES:  
TRANSPORTATION: Region V  
TUITION: \$42,501 annually \$236.11 per diem effective 9/20/08

Motion by Mr. Madden, seconded by Mr. Esposito  
Roll Call 6-0  
Motion carried

**POLICY 3240 - PROFESSIONAL DEVELOPMENT**

**4. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approve the participation of the persons named at the following workshops/conferences:

- Linda Oles to attend I&RS Overview in Oradell at Region V on October 17, 2008 at no cost to the district.
- Grace Gonzalez, Cathy Plothe, Krista Fuchs, & Bernadette Holzmann to attend Classroom Assistant training in Bergenfield on November 4, 2008 at no cost to the district for registration.
- Virginia Bargisen to attend Hands on Health in Jamesburg NJ on December 8, 2008 at a cost of \$60.00 for registration.

Motion by Mrs. Cravello, seconded by Mr. Madden  
Roll Call 6-0  
Motion carried

**POLICY 4211 – HIRING – NON-CERTIFIED PERSONNEL**

**5. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approve the following substitute teachers for the 2008-2009 school year at a rate of \$80.00 per day:

Jennifer Marz  
Stefanie Cuomo

Motion by Mrs. Maurer, seconded by Mrs. Cravello  
Roll Call 6-0  
Motion carried

**POLICY 0131 – BYLAWS AND POLICIES**

**6. RESOLVED:** on the recommendation of the Superintendent, the Board of Education approves the second reading and does hereby adopt the following policies:

Policies:	6831	Withholding or Recovering State Aid
	6362	Contributions to Board Members & Contract Awards
	1570	Internal Controls
	6423	Expenditures for Non-Employee Activities, Meals and Refreshments
	1620	Administrative Employment Contracts
	9120	Public Relations Programs
	6111	Special Education Medicaid Initiative (SEMI) Program
	6360	Political Contributions
	5307	School Nursing Plan
	8462	Reporting Potentially Missing or Abused Children
Bylaws:	0177	Professional Services
	0142.1	Nepotism
	0174	Legal Services

Motion by Mrs. Bilka, seconded by Mr. Esposito  
Roll Call 6-0  
Motion carried

**POLICY #2417 PUPIL INTERVENTION/REFERRAL SERVICES**

- 7. RESOLVED:** that upon the recommendation of the Superintendent the Board of Education approves the I&RS guidelines, mission statement and members' job descriptions as submitted.

Motion by Mr. Esposito, seconded by Mr. Madden  
Roll Call 6-0  
Motion carried

**POLICY 8461 REPORTING VIOLENCE AND VANDALISM**

- 8. RESOLVED:** that the Board of Education accept the report and acknowledge the public presentation by the Superintendent of the 2007-2008 Midland School Violence and Vandalism data submitted under the Electronic Violence and Vandalism Reporting System (EVVRS).

Motion by Mr. Madden, seconded by Mr. Esposito  
Roll Call 6-0  
Motion carried

**POLICY 9110 – QUALITY ASSURANCE ANNUAL REPORT**

**9. Annual Approval of the Comprehensive Maintenance Plan**

**WHEREAS:** The Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities and

**WHEREAS:** The required maintenance activities as listed in the attached document for the various school facilities of the Rochelle Park School District are consistent with these requirements, and

**WHEREAS:** all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**NOW THEREFORE BE IT RESOLVED:** that the Rochelle Park Board of Education authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Rochelle Park School District, as presented, in compliance with Department of Education requirements.

Motion by Mrs. Cravello, seconded by Mr. Madden  
Roll Call 6-0  
Motion carried

**POLICY # 5307 NURSING SERVICES PLAN**

**10. Resolved:** that on the recommendation of the Superintendent, the Board of Education approve the Nursing Services Plan for the 2008 - 2009 school year:

Motion by Mrs. Maurer, seconded by Mrs. Cravello  
Roll Call 6-0  
Motion carried

**Finance and Insurance**

**Upon the recommendation of the Business Administrator to the Superintendent:**

**POLICY 6420 – PAYMENT OF GOODS AND SERVICES**

**11. RESOLVED:** that the Rochelle Park Board of Education approve the October 2008 Bill List as approved by the Finance Committee, attached and listed below:

	<u>Amount</u>
A) Regular Bills – Fund 10	\$ 4,131.40
B) Regular Bills – Fund 11	469,412.61

B) Regular Bills – Fund 20	
C) Debt Service – Fund 40	
D) Food Service – Fund 50	16,474.85
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Total Oct. Bills:	\$491,018.86

September Additions

E) Debt Service – Fund 40	\$4,223.75
F) Void Check – Fund 10	- \$ 177.29
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<b>TOTAL ALL BILLS</b>	<b>\$495,065.32</b>

ATTACHMENT 1

Motion by Mrs. Bilka, seconded by Mrs. Cravello  
Roll Call 6-0  
Motion carried

**12. RESOLVED: that the Rochelle Park Board of Education approve the October 2008 payroll in the amount of \$ 418,762.07.**

Motion by Mr. Esposito, seconded by Mrs. Maurer  
Roll Call 6-0  
Motion carried

**POLICY 6350 – CONTRACTS**

**13. RESOLVED, that the Rochelle Park Board of Education approve the following Professional Services Agreement between the Rochelle Park Board of Education and the County of Bergen – Department of Health Services for Bloodborne Pathogen Training and Hepatitis B Vaccinations for the 2008-2009 school year at a cost of \$26.00 per participant for training and \$46.50 per shot for the Hepatitis B vaccinations.**

Motion by Mr. Madden, seconded by Mr. Esposito  
Roll Call 6-0  
Motion carried

**POLICY 6700 - INVESTMENTS**

**14. APPROVAL OF LEGAL DEPOSITORIES -**

**BANK FOR DEPOSITS/WITHDRAWALS**

**BE IT RESOLVED that the Board of Education authorize the Business Administrator to invest school district funds within statutory limitations.**

**BE IT FURTHER RESOLVED** that the Board of Education approves the district's participation in the Bergen County Banking Consortium (BCBANC) from July 1, 2008 through June 30, 2009 and authorize the School Business Administrator to serve as a trustee.

**BE IT FURTHER RESOLVED** that the Board of Education designate Commerce Bank as the bank for deposits and withdrawals for the General Fund, Payroll Account, Cafeteria Account, Capital Reserve Account and JUPPE Scholarship Account, from July 1, 2008 through June 30, 2009, as recommended by the Superintendent.

Motion by Mrs. Cravello, seconded by Mrs. Maurer  
Roll Call 6-0  
Motion carried

**Use of Facilities**

**15. RESOLVED**, that the Rochelle Park Board of Education approve the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use Purpose/Room	Date	Rental Fee
Girl Scout Troop #800	Meetings/Classroom	Thurs. 10/16/08, Mon. 11/10, Thurs. 12/18, Thurs 1/8/09, Mon. 2/9, Thurs. 3/12, Mon., 4/6, Thurs. 5/14, Thurs. 6/11/09 at 3:00 PM until 4:15 PM.	None
Girl Scout Troop #804	Meetings/Classroom	Mondays, 10/20/08, 11/10, 12/8, 1/12/09, 2/9, 3/9, 4/6, 5/11/09 at 3:00 PM until 4:15 PM	None
Destination Imagination	Meetings/Tryouts/Classrooms	Mon. 10/20/08 and 10/27/08 from 6:00 PM to 8:30 PM	None
Rochelle Park Baseball	Baseball Games/Practices /Baseball Field	Monday through Friday from 5:00 PM to Dusk and Saturdays/Sundays 12:00 PM until 6:00 PM. March 2009 through July 31, 2009. (excluding Sat. and Sun. June 6 <sup>th</sup> and 7 <sup>th</sup> )	None

Motion by Mrs. Maurer, seconded by Mrs. Cravello  
Roll Call 6-0  
Motion carried

Mrs. Bilka commented that baseball and soccer will work it out.

### **VIII. Reports – Committee Action Items**

- **Finance** – Mr. Verhasselt commented that the bills list was quite large.
- **Education** – Mr. Esposito stated Mr. Mongon is pleased with the way the afterschool math classes are working out.
- **Transportation** – Mrs. Maurer reported the change in the bus schedule for PSAT's.
- **Building & Grounds**- Mr. Madden reported all was covered by Business Administrator.
- **Community & School Relations** – Mrs. Cravello reported on the numerous activities taken place in October.
- **Legislation** - Mrs. Bilka reported:  
On September 29, 2008, Governor Corzine signed (S-1962/A2818) the Public employee Pension and Benefits Reform Act of 2008.

The Legislation, S-1962/A-2818, will save an additional \$150 million through 2022 through new changes, including a higher retirement age and new income eligibility for enrollment in the major pension systems.

The significant changes include:

- Increase to \$7,500 the annual salary required to new workers to qualify for the state pension system. Previously, workers required an annual compensation of only \$500 to qualify for the Teachers pension and Annuity Fund, and a minimum salary of \$1,500 a year for the Public Employees Retirement System.
- Raises the retirement age to 62 for new employees to qualify for a pension without a reduction (previously retirement age increased from 55 to 60).
- Reduces paid holidays to state employees to 12 by eliminating the Lincoln's Birthday holiday and combining it with Washington's Birthday, to be observed as President's Day.
- The new law makes further reforms to the SHBP, allowing the state to offer an incentive to employees to opt out of the program and accept health coverage from other sources, such as a spouse's plan. The state would determine whether to offer the incentive and the amount, which could not exceed half of the amount saved because of the employee's waiver of coverage.

NJ Assembly activity:

- A-3043 requiring schools to adopt nepotism policies was amended on the floor to prohibit the hiring of a relative of the school board attorney, school business administrator and director of personnel. It did not come to a vote by the full house.

- NJ Department of Education presented a plan to State Board of Education to revamp secondary education to include new standards and high school graduation requirements including:
  - Testing students in language arts proficiency.
  - End of the course tests in Algebra I and II, geometry, biology and chemistry (phased in over eight years). The biology test began last year and the Algebra I test will begin this year.
  - Proposed graduation requirements include ½ year course in economics and additional lab science course.

NJSBA supports the high school re-design concepts but wants to make sure that there is adequate state funding for these new requirements. Concerns were also raised about the appropriateness of requiring the same courses for every student. NJDOE officials recognize that there needs to be additional discussion before the NJ state board takes action.

Hackensack Drama Club will be performing *Katrina: The K Word* on October 23, 24 and 25 in the High School Auditorium. The show starts at 8 p.m. and is approximately 90 minutes long. Tickets are \$12 and \$2 goes to the Hurricane Katrina Relief Fund. Midland School alumni Amber Scott and Emily Shean are performing.

- **Policy** - Mrs. Maurer discussed the policies that were approved.
- **Board/Staff Relations** – Mr. Madden had nothing new to report.
- **Negotiating** - Mrs. Bilka had nothing to report.
- **Joint Board Coordination** – Mrs. Maurer reported on the following:  
A Joint Boards’ meeting was held and attended by 4 BOE members and 2 administrators. Many of the high school departments were highlighted. PSAT's will be administered tomorrow (10/15) for all 10th and 11th graders.  
Oct. 22<sup>nd</sup> at 7:00PM is orientation for all incoming freshmen, but 6th and 7th graders are encouraged to attend.  
HHS will be closed Nov. 4th for Election Day.
- **Bergen County School Boards** - Mrs. Cravello discussed the meeting she attended on September 24<sup>th</sup> and that the Atlantic City workshop will be held on October 28, 29<sup>th</sup> & 30<sup>th</sup>.
- **New Jersey School Boards** - Mr. Esposito reported that the NJDOE is issuing new High School requirements.
- **Liaison to Municipal Committee** – Mr. Madden had nothing to report.

**IX. Open to the Public (Any Item)**

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by Mr. Madden, seconded by Mrs. Cravello, to open public comment at 8:45 p.m.

Roll Call 6-0  
Motion carried

Mrs. Cronin residing at 53 Rochelle Ave. asked how we show proof that a child had flu shot.  
Dr. Schoen responded with a doctor's note.  
Mrs. Pascarella residing at 32 Thiem Avenue asked if we can get yield to pedestrian signs.  
Mrs. Guastello told her to call Chief Zavinsky.  
Mrs. Cronin discussed William Street as a drop off for 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> graders.  
Dr. Schoen responded that they also have younger siblings.  
Mrs. Pascarella discussed blinking lights in front of the school.

Motion by Mrs. Bilka, seconded by Mr. Esposito, to close public comment at 8:50 p.m.

Roll Call 6-0  
Motion carried

**X. Announcements**

**The Special Public Meeting will be held on Monday, October 20, 2008 at 7:30 PM in the Media Center.**

**The next Caucus Meeting will be held on Monday, November 3, 2008 at 7:30 P.M. in the Media Center.**

**The next Regular Meeting will be held on Monday, November 10, 2008 at 8:00 P.M. in the Media Center.**

**XI. Executive Session Announcement (if needed)**

**XII. Adjournment**

Motion by Mr. Madden, seconded by Mr. Esposito, to adjourn meeting at 8:51 p.m.

Roll Call 6-0  
Motion carried