

**Rochelle Park Board of Education
Regular Meeting– 7:00 P.M.
January 21, 2013**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Jay Esposito , Vice President		
Mr. Sam Allos		
Mrs. Teresa Cravello		
Mrs. Maria Lauerman		
Mrs. Dimitria Leakas		
Mr. Mark Scully		
Mrs. Patricia Bilka, President		

Others present:

- Bert Ammerman, Interim Superintendent/Board Secretary
- Vincent Occhino, Interim Business Administrator
- Cara Hurd, Principal
- Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the “The Record” in accordance with Chapter 231, P.L. 1975.”

IV. Superintendent’s Report

V. Business Administrator’s Report

VI. Principal’s Report

VII. Public Questions on the Resolutions (Agenda Items Only)

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

JE SA TC ML DL MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.
Roll Call

JE SA TC ML DL MS PB

VIII. Items for Board Action - Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS R1-R9

POLICY #0168 – APPROVAL OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

- A. December 10, 2012 - Caucus Meeting, Executive Session
- B. December 10, 2012- Regular Meeting
- C. January 7, 2013- Re-organization Meeting

Motion by _____ seconded by _____
Roll Call

JE SA TC ML DL MS PB

POLICY #5200 - ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of December 2012 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	452		
Hackensack H.S	143.5		
Academies/Technical Schools	<u>16</u>		
Total	611.5		
<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	7232	Possible Days	690
Days Present	6816	Days Present	664.5
Days Absent	416	Days Absent	25.5
% Present	94.2%	% Present	96.3%
% Absent	5.8%	% Absent	3.7%

Motion by _____ seconded by _____
Roll Call

JE SA TC ML DL MS PB

POLICY #2340 – FIELD TRIPS

R3. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the eighth grade class trip as follows:

2013 8th Grade Class Trip

DATE: Thursday & Friday, June 5th-7th, 2013

DEPARTURE: Midland School -Wednesday, June 5th, 2013- approx. 6:00 A.M.

DESTINATION: Washington, D.C.

ITINERARY: visit Smithsonian National Mall, Holocaust Museum, Lincoln, Korean War and National WWII Memorials. Arlington National Cemetery, Iwo Jima Marine Memorial, Vietnam Veterans memorial, Jefferson, FDR and Martin Luther King Jr. Memorials, Dinner/dance cruise (pending confirmation), White House photo stop. A tour of the U.S. Capitol Building, Admission to the Newseum.

RETURN DEPARTURE: Washington D.C. Friday, June 7th, 2012-approx.3 P.M., with an estimated time of arrival at Midland School 9:00 P.M.

COST: To be borne by the parents

Motion by _____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

R4. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following field trip requests:

Mr. Grossman, Mrs. Fletcher, Mrs. Rainone & Mrs. Oles to accompany the 8th grade students to the State House in Trenton on March 19, 2013 at a cost of \$10.00 to be borne by the parents. (Mr. Grossman has received a grant covering partial cost for trip transportation)

Mrs. O'Brien, Mrs. Weiner, and Mrs. Carney to accompany the 6th grade students to the American Museum of Natural History, in NYC on June 7, 2013 at a cost of \$25.00 to be borne by the parents.

Motion by _____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

Policy #8420 – EMERGENCY & CRISIS SITUATIONS

R5. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of December of 2012 for the Rochelle Park School District.

December Drills

Fire Drill- December 13 , 2012

Emergency Drill- December 17, 2012

Motion by _____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

Policy #5512.01 – HARASSMENT INTIMIDATION AND BULLYING

R6. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for the month of December 2012 for the Rochelle Park School District.

December 2012

Reported Incidents: 3

Number of Incidents determined to be HIB: 1

Number of Incidents determined not to be HIB: 2

Motion by _____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

POLICY #2631 NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

R7. RESOLVED: that the Board of Education upon recommendation of the Superintendent does hereby authorize the Superintendent of Schools to submit the State ment of Assurance to the Commissioner of Education in Compliance with the provisions of N.J.A.C.6A:30-3.2(f).

Motion by _____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

POLICY #8468 – CRISIS MANAGEMENT

R8. RESOLVED, that the Board of Education approves and adopts the revised Emergency Management Plan, dated January, 2013, for the Rochelle Park School District as presented.

Motion by _____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

POLICY #5120 NEEDS ASSESSMENT - PUPILS

R9. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following special education placements and related services for The remainder of the 2012 - 2013 school year:

Case# 12-13

Classification: Autistic

Placement: Valley Program @OLV

Effective 1/2/2013

Tuition: \$69,745.00 per annum prorated including ESY

Transportation: Region V

Related Services: OT, PT and Speech

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

PERSONNEL P1-P7

P1. RESOLVED: that on the recommendation of the Superintendent, the Board of Education extends the appointment of Kristen Gumeny to the position of Maternity Leave

Replacement Special Education Teacher starting on or about March 18, 2013 until the end of the 2012/2013 school year, at a per diem rate of \$227.00 to be adjusted upon settlement of the master contract for the 2012-2013 school year.

Motion by _____ seconded by _____
Roll Call

JE SA TC ML DL MS PB

P2. RESOLVED: on the recommendation of the Superintendent, that the Board of Education appoints the following personnel to the listed extra-compensation position for the remainder of the 2012-2013 school year stipend (\$465.00 pro-rated).

Jr. National Honor Society Advisor -Marilena Coppola

Motion by _____ seconded by _____
Roll Call

JE SA TC ML DL MS PB

P 3. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the following substitute teachers (pending criminal background checks) for the remainder of the 2012-2013 school year at a rate of \$85.00 per day:

Tarandeep Sabharwal
Gurleen Sabharwal

Motion by _____ seconded by _____
Roll Call

JE SA TC ML DL MS PB

P4. RESOLVED: on the recommendation of the Superintendent that the Board of Education approves the following persons named to the school improvement committee.

Mrs. Hurd
Mrs. Jennifer O'Brien (Art)
Mrs. Angela Jacobus

Motion by _____ seconded by _____
Roll Call

JE SA TC ML DL MS PB

POLICY #3240 - PROFESSIONAL DEVELOPMENT

P5. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

Mrs. Hurd to attend "The Principal's role in closing the Achievement Gap" in Budd Lake on February 14, 2013 at no cost to the district for registration.

Mrs. Hurd, Mrs. O'Brien & Mrs. Budanskaya attend "Obstacles' & Opportunities: Addressing the Transition to ELSS and PARCC" on January 8, 2013 in Paramus NJ at no cost to the district for registration.

Mrs. Hurd to attend "Reflecting on Assessment Data" in Wayne on March 15, 2013 at no cost to the district for registration.

Motion by _____ seconded by _____
Roll Call

JE SA TC ML DL MS PB

POLICY #9180 - SCHOOL VOLUNTEERS

P6. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve, with grateful appreciation, the following 8th Grade Parent Trip Volunteers for the June 2013 school trip: (all pending criminal history review)

Rose Buse	Sal Palamara
Vic LaPira	Gerry Sorrentino
Lori McElroy	Ed Van der Wilt

Motion by _____ seconded by _____
Roll Call

JE SA TC ML DL MS PB

POLICY 4111 – HIRING – CERTIFIED PERSONNEL

P7. BE IT RESOLVED that the Rochelle Park Board of Education (hereinafter referred to as the "Board") appoints Herbert J. Ammerman as the Interim Superintendent of Schools for the Rochelle Park School District extends the period from July 1, 2013 to November 27, 2013.

BE IT FURTHER RESOLVED that this Employment Agreement has been submitted to and approved by the Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j).

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Herbert J. Ammerman for the position of Interim Superintendent of Schools for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Board Secretary/Business Administrator to execute, on behalf of the Board, the Employment Agreement by and between the Board and Herbert J. Ammerman

Motion by _____ seconded by _____
Roll Call

JE SA TC ML DL MS PB

FINANCE F1-F11

IX. FINANCE AND INSURANCE

Upon the recommendation of the Business Administrator to the Superintendent:

Approve ESIP Proposal

F1. RESOLVED that the Rochelle Park Board of Education, at the recommendation of the superintendent, approve the proposal submitted by Environetics to develop an Energy Savings Improvement Plan (ESIP).

The fee for services will be billed on the architect’s hourly schedule and not to exceed \$4,000.

ATTACHMENT

Motion by _____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

POLICY #6470 – PAYMENT OF CLAIMS

F2. Resolved, that the Rochelle Park Board of Education approves the January 2013 Bill List as approved by the Finance Committee, attached and listed below:

A. Regular Bills - Fund 11/12	\$ 727,856.44
B. Regular Bills - Fund 20	\$ 45.00
C. Capital Projects - Fund 30	\$ -00
D. Debt Service - Fund 40	\$ -00
E. Food Service - Fund 50	\$ 17,203.59
F. Enterprise – Fund 51	\$ 20,211.54
TOTAL JANUARY BILLS	\$765,316.57
TOTAL	\$765,316.57

ATTACHMENT 1

Motion by _____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

F3. Resolved that the Rochelle Park Board of Education approves the December 2012, payroll in the amount of \$390,161.86

Motion by _____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

F4. Resolved that the Rochelle Park Board of Education approves the January 2013, payroll in the amount of \$373,967.12

Motion by _____ seconded by _____

Roll Call

JE SA TC ML DL MS PB

F5. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of October 30, 2012 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and

Further Be It Resolved, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by _____, seconded by _____
Roll Call

JE SA TC ML DL MS PB

Board Secretary's Report

F6. RESOLVED: that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's financial reports for the month of October 2012

ATTACHMENT 2

Motion by _____, seconded by _____
Roll Call

JE SA TC ML DL MS PB

F7. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of November 30, 2012 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and

Further Be It Resolved, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by _____, seconded by _____
Roll Call

JE SA TC ML DL MS PB

Board Secretary's Report

F8. RESOLVED: that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's financial reports for the month of November 2012

ATTACHMENT 3

Motion by _____, seconded by _____
Roll Call

JE SA TC ML DL MS PB

POLICY#6660- STUDENT ACTIVITY FUND

F9. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the months of December 2012.

ATTACHMENT 4

Motion by _____, seconded by _____
Roll Call

JE SA TC ML DL MS PB

POLICY # 6160 - GRANTS FROM PRIVATE SOURCES

F10. Resolved, that the Rochelle Park Board of Education approves the submission of a grant application to Rutgers Eagleton Institute of Politics for the *State House Express* award in the amount of \$350.00.

Be it also resolved, that the Rochelle Park Board of Education accepts the *State House Express* award in the amount of \$300.00 to be used for the purpose of transporting students to the State House in Trenton.

Motion by _____, seconded by _____
Roll Call

JE SA TC ML DL MS PB

POLICY #7510-USE OF FACILITIES

F11. RESOLVED, that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use Purpose/Room	Date	Rental Fee
Midland School #1 PTA- Spring	Meetings/Classroom- Multi Purpose Room	Saturday, April 6, 2013-8AM-6PM Setup Friday April 5, 2013 6PM-9PM	None
Rochelle Park Girl Scouts	Meetings/Classroom-	Feb.2,21, March 7,21, April 4,18, May 2,16,30, June 13,2013	None
RP Brownie Troop	Meetings/Classroom	Jan. 10,24, Feb. 7,21, March 7,21, April 4, 18, May 2, 16, 30, 2013	None
RP Cub Scouts	Meetings/Classroom	Jan. 11,24, Feb.15, March 8,22, April 5,19, May 10, 31, June 14, 2013	None

Motion by _____ seconded by _____
Roll Call

JE SA TC ML DL MS PB

XI. Reports – Committee Action Items

2013

Committees	Chairperson	Co – Chairperson
Finance	Mrs. Bilka	Mr. Esposito
Education	Mrs. Lauerman	Mrs. Leakas
Transportation	Mr. Scully	Mrs. Cravello
Building & Grounds	Mr. Esposito	Mr. Allos
Community & School Activities	Mr. Scully	Mr. Esposito
Legislation	Mrs. Bilka	Mrs. Cravello
Policy	Mr. Allos	Mrs. Lauerman
Board/Staff Relations	Mrs. Lauerman	Mrs. Leakas
Ad-Hoc Committees		
Negotiating	Mrs. Bilka	Mr. Allos, Mrs. Cravello Alt. Mrs. Leakas
Liaisons		
Joint Boards Coordination	Mrs. Cravello	Mrs. Leakas, Alternate
Bergen County School Boards	Mrs. Lauerman	Ms. Cravello, Alternate
New Jersey School Boards	Mrs. Leakas	Mr. Scully, Alternate
Municipal Alliance Liaison	Mr. Allos	Mrs. Cravello, Alternate

XII. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

JE SA TC ML DL MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

JE SA TC ML DL MS PB

XIII. Announcements

The next Caucus Meeting will be held on Monday, February 4, 2013, at 7:30 PM in the Media Center and the next Regular Meeting will be held on Monday, February 11, 2013, at 7:30 PM in the Media Center.

XIV. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

_____.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ p.m.

Roll Call

JE SA TC ML DL MS PB

Motion by _____, seconded by _____, to close Executive Session at _____ p.m.

Roll Call

JE SA TC ML DL MS PB

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ p.m.

Roll Call

JE SA TC ML DL MS PB

XV. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ p.m.

Roll Call

JE SA TC ML DL MS PB