

**Rochelle Park Board of Education
Caucus Meeting– 7:30 P.M.
October 3, 2011**

- I. Call to Order and Flag Salute**
II. Roll Call

Board Members	Present	Absent
Mr. Robert Verhasselt, Vice President	X	
Mr. Sam Allos	X	
Mrs. Teresa Cravello	X	
Mr. Jay Esposito	X	
Mrs. Maria Lauerman	X	
Mr. Mark Scully	X	
Mrs. Patricia Bilka, President	X	

Others present:

Fredrik Oberkehr, Superintendent
Ellen Kobylarz, Board Secretary
Cara Hurd, Principal

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the Star Ledger, The Record and Our Town, in accordance with Chapter 231, P.L. 1975.

IV. Superintendent’s Report- Dr Oberkehr reported:

- There will be one resolution on the caucus agenda for Dr.Oberkehr to attend the New Jersey Council of Education Fall General Membership Meeting on October 7, 2011 in Bridgewater NJ at no cost to the district for registration.
- There will be resolutions on the regular agenda for Dana Repka & Bob Stack to attend “Number Sense and Open Ended Questions” on October 26, 2011 in Montclair at a cost of \$100. 00 per registration. (NCLB Title 11 Funded) and a resolution for Cara Hurd & Ellen Kobylarz to attend NJQSAC Orientation on November 4, 2011 at Bergen Community College at no cost to the district for registration.
- In compliance with State requirements, Dr Oberkehr will be making a public statement and hearing on the Violence and Vandalism Report for the 2010-2011 school year. In addition, School Violence Awareness Week will be October 17 – 21, 2011. Mrs. Hurd will report on the activities of this week in the November Principal’s Report.
- There will have a resolution to accept the Nursing Services Plan for the 2011/2012 school year. The report will be filed with the County office as per policy.

- There will be a resolution on the agenda to approve one special education placement for the 2011-2012 school year. (This request is a change of placement not a new placement)
- Dr. Oberkehr will be presenting the 2011 District Testing Report at the Regular Public Meeting on October 11, 2011.
- Dr Oberkehr will be presenting the goals for 2011-2012 which should be formalized by agenda item on October 11, 2011.
- Dr. Oberkehr attached for the Board's review the job description for Board Recording Secretary- Board Secretary Pro Tem
- Dr. Oberkehr would like to amend the dates for the meetings in November as opposed to meetings on November 7th and November 14th, Dr. Oberkehr would respectfully like to request a double meeting on November 14, 2011, caucus to start on 6:30PM and regular at 8PM.
- There will be a resolution on the agenda to accept his resignation.
- There will be agenda items to reorganize the administration according to the organizational chart.

V. Principal's Report- Mrs. Hurd reported:

- BSIP and ESL classes will begin the week of October 3rd.
- BSIP parent meeting on Friday October 7th 8:30AM in the cafeteria
- Summer assignments extended through the month of September.
- Learnia pre-tests will take place during October for grades 3-8
- Mrs. Hurd thanked all PTA members who provided treats for the bake sale at Back to School Night
- PTA General Meeting-Wednesday October 12th 7:30pm
- Trunk or Treat will take place on Saturday October 22nd in Midland School Parking lot.
Mr. Scully & Mrs. Leakas both expressed that Trunk or Treat may not take place this year.
- PTA will provide a Halloween Safety Program for students in grades K-3 date will be announced.
- Student council elections took place on September 28th the results were as follows: Historian-Olivia Vladyka(6th) Secretary-Anastasia Ortiz(7th) Treasurer-Jonathan Becker(6th), Vice President Jayanth Ambat(8th), President Dylan Trawinski (8th)
- Student of the week/month lists were attached.
- Mrs. Hurd attended a District Anti Bullying Coordinator/Specialist workshop on September 21, 2011 and Terri Genovese- attended Hot Topics in NJ Special Education on September 23, 2011.
- Discipline report there were no detentions and 2 suspensions.
- Fire Drill September 16, Lock Down Drill September 30
- Extracurricular activities begin this month
- Week of Respect (October 3-7) Students in homeroom will participate in an activity that asks them to complete the sentence "Respect means... or I am respectful when ... "and the responses will be posted throughout the hallways of the building.
- Fire Prevention Week (October 10-14) a tentative date has been set for October 12th for fire prevention assemblies.

- School Violence Awareness Week (October 17-21) teachers will develop lessons that discuss school violence and ways to prevent it. Mrs. Oles will be visiting classes and doing lessons as well.
- Midland School will be participating in the “Legislator’s Back to School Program” Senator Weinberg will be visiting the 4th and 8th grade students sometime during the month.
- Halloween parade is scheduled for Monday October 31st at approximately 1:30 PM outside by the basketball courts.

VI. Business Administrator’s Report Dr. Oberkehr reported:

- Audit scheduled for November 14, 2011 @8:00 PM
 - Scheduling of double meeting on November 14 as opposed to Nov. 7 & Nov. 14
 - Bloodborne pathogens Training Program was held
 - Currently working on the ASSA Report, IDEA has been submitted. NCLB application has been approved. DRTRS report & Transportation reports will be submitted.
 - Addendum to Facilities Agreement for usage of fields to include lights and bathrooms
 - KCG good to repair and maintain all HVAC units
 - Alarm system needs to be updated
- Mr. Allos asked if the present system can be repaired. Dr. Oberkehr stated it was too old and needs to be replaced.*

VII. Reports – Committee Action Items

None at this time

VIII. Items for Board Action - Resolutions (If needed)

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

POLICY #6350 – CONTRACTS

1. **RESOLVED**, that the Rochelle Park Board of Education approve the following Professional Services Agreement between the Rochelle Park Board of Education and the County of Bergen – Department of Health Services for Bloodborne Pathogen Training and Hepatitis B Vaccinations for the 2011-2012 school year at a cost of \$28.00 per participant for training and \$56.00 per shot for the Hepatitis B vaccinations.

Motion by Lauerman, seconded by Esposito
Roll Call 7-0
Motion carried

POLICY #3240 PROFESSIONAL DEVELOPMENT

2. **RESOLVED**: that on the recommendation of the Superintendent, that the Board of Education approve the participation of the persons named at the following workshops/conferences:

Dr. Fredrik Oberkehr to attend the “New Jersey Council of Education Fall General Membership Meeting in Bridgewater, NJ on October 7, 2011 at no cost to the district for registration.

Motion by Mr. Allos, seconded by Mrs. Lauerman
Roll Call 7-0
Motion carried

IX. Other Business:

X. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by Mr. Esposito, seconded by Mrs. Lauerman, to open public comment at 7:49 p.m.

Roll Call 7-0
Motion carried

Mr. V. DeGuzman 119 James St .asked if anything can be done to continue the after school sports programs.

Dr. Oberkehr stated that the Board has looked at every consideration to reinstate these programs; there are simply other priorities that need to be considered.

Mr. DeGuzman asked about the \$45,000.00

Dr. Oberkehr explained that those funds are in capitol reserve and cannot be allocated in the 2011-2012 school year.

Mr. DeGuzman inquired about fund raising or contributes with pay to play.

Dr. Oberkehr reiterated that the Board needs to wait until the audit report comes out.

Mrs. Grieco 46 Peek St. inquired about a summer assignment, it was to be counted as a quiz grade and a teacher was counting it as a test grade.

Dr. Oberkehr asked if Mrs. Grieco spoke to the teacher.

Mrs. Grieco stated she has not.

Dr. Oberkehr stated he or Mrs. Hurd will check on it with the teacher, he stated it was not meant to be punitive.

Motion by Mrs. Lauerman, seconded by Mr. Scully, to close public comment at 8:01 p.m.

Roll Call 7-0
Motion carried

XI. Announcements:

The next Joint Boards Meeting will be held on Tuesday, October 4, 2011 at 7:30 P.M. in the Hackensack High School Library. The next Regular Meeting will be held on Tuesday, October 11, 2011, at 8 P.M. in the Multi-Purpose Room. The next Caucus Meeting will be held on Monday, November 7, 2011 at 7:30 P.M. in the Media Center.

XII. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

Contracts/Personnel

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by Mrs. Lauerman, seconded by Mrs. Cravello, to open Executive Session at 8:03 p.m.

Roll Call 7-0
Motion carried

Motion by Mrs. Lauerman, seconded by Mrs. Cravello, to close Executive Session at 8:19 p.m.

Roll Call 7-0
Motion carried

Motion by Mr. Verhasselt, seconded by Mrs. Lauerman, to resume Regular Meeting Agenda at 8:20 p.m.

Roll Call 7-0
Motion carried

*VP Verhasselt made inquiries regarding the testing report.
There was a discussion regarding a letter the Board received from Mrs. DiMaria, Rochelle Park Township Clerk regarding the School Board Election.
Dr. Oberkehr addressed the Board explaining the State Aid Allocation.
Dr. Oberkehr discussed recent flyers the school had received for distribution, also a discussion on charging an outside company to use the facilities for Golf and Tennis.
A discussion regarding the use of lights on the school field.*

XIII. Adjournment

Motion by Mr. Scully, seconded by Mr. Allos, to adjourn meeting at 9:21 p.m.

Roll Call 7-0

Motion carried