

**Rochelle Park Board of Education
Caucus Meeting Minutes– 7:30 P.M.
September 8, 2014**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Mark Scully, Vice President	X	
Mr. Sam Allos	X	
Mrs. Arlene Buyck	X	
Mrs. Teresa Cravello	X	
Mrs. Maria Lauerman	X	
Mrs. Dimitria Leakas	X	
Mr. Jay Esposito, President	X	

Others Present:

Harry Groveman, Interim Superintendent,
Christine Werner, Business Administrator/Board Secretary
Brian Cannici, Acting Principal
Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Caucus Meeting were sent to all concerned individuals, associations and sent to the The Record and Our Town, in accordance with Chapter 231, P.L. 1975.

President Esposito welcomed Dr. Groveman

IV. Superintendent’s Report *Dr. Groveman reported the following:*

- Resolution approving tuition reimbursement for summer courses taken by Ms. Loverich, Mrs. Colucci and Mrs. Oliver.
- Resolution approving two crossovers on the guide for Mrs. Fletcher and Ms. Loverich
- Resolution for several staff workshops, Memorandum of Agreement, Emergency Management Plan, along with a first reading of several mandatory policies and regulations.
- The opening of school went well
- PARCC Assessments -3/8 is a heavy battery of assessments. Dr. Groveman has been looking at the school’s equipment and logistics with regard to the testing. He continued with a discussion on how and where this district will test all the students involved in this testing process. Students need to practice- practice tests are available on line. He credited Mrs. Werner for her submission of this grant to purchase much needed equipment. He promised to keep the parents informed. Also met with Bergen Tech who handles our

- bandwidth, they are currently in discussions regarding the possibility of converting over to Verizon for fiber optics.
- Discussed space issues within the building. Would like to see the computer lab relocated to the Library then the lab could be turned into two classrooms- resource rooms. The current autistic class saves the district money by having them here in the district, the children will at some point need to move up. To send a student out of district it can cost \$70,000.00 for tuition alone, to house them here is better for everyone. Currently teachers are sharing rooms and the district needs to fine tune that in the next few months. Looking ahead with some thought as to where we are going.

V. Principal's Report *Mr. Cannici reported the following:*

- Discussion on the activities during teacher orientation included review of Discipline Point System, presentation by Lisa Fletcher on strategies for effective Language Arts Instruction, Presentation by Christine Raimondi on strategies for effective Mathematics instruction.
- Staff workshops given prior to the start of school included, HIB Training, Glencoe Math Webinar, CAP training and laptop training.
- First day of school was a big success, kids were happy, teachers did a great job getting their classrooms ready and custodial staff had the building looking great.
- On September 5th the male faculty members including Dr. Groveman and Mr. Esposito participated in the ALS ice bucket challenge. A donation will be made to help fight this deadly disease.
- The Rochelle Park 5K run will take place on Sunday, September 28th at 8:30 AM
Mrs. Leakas encouraged people to sign up for the 5K, Fun Run or to volunteer. The fun run is on the 26th. Parents can register their children on line only. The money from the fun run will go to Wounded Warriors Project. She thanked Mr. Davidson, Chief Flannelly and Officer Stapleton for their help and they also were able to put the 5K up on the billboard on Railroad Ave.
Mrs. Lala-Crescent St asked if PreK students could sign up.
Mrs. Leakas stated it was for K-8 only.
Mr. Scully asked if construction will impact course.
Mrs. Leakas stated not this year.
- Mr. Cannici discussed the 9/11 service that will take place on Thursday. Program will be for 4-8 grades. It will be an informational program. The American Legion has been invited; the chorus and band will perform. Mr. Cravello will present a slide show.
Mr. Scully inquired as to the time 9AM
Mr. Cannici stated 8:40 AM

VI. Business Administrator's Report *Mrs. Werner reported on the following:*

- Welcomed Dr. Groveman
- Stated the school board election will be held in November on Election Day and listed the candidates who are running, Mr. Allos, Mrs. Abraham, Mrs. Kinga-Wall, Mrs. Cravello and Mrs. Lauerman. Mrs. Werner also reminded Board Members that training is available online.
- Mrs. Werner thanked Mr. Woods and the custodial staff for all their hard work getting the building ready for the 1st day of School.
- Mrs. Werner explained the new breakfast program, aftercare program which currently is serving 70 children. The auditors were in the end of August they will be coming to a future board meeting to present their findings to the board. Training for the 2S grant will take place in the upcoming weeks.

Mr. Woods was in attendance and gave the board the following report:
3rd floor bathrooms are done, PreK bathroom also completed. Classrooms have been cleaned, waxed and some have been painted, ball fields are currently being cleaned up, main entrance completed. Gutters/soffits are being repaired.

President Esposito thanked the committee for getting build up and running.

Mr. Woods added that the custodians gave 100%.

Mr. Scully commented on the parking lot being painted.

Mr. Allos asked about the monument in back, fixing that area up.

Mr. Woods stated it was cleaned up as part of the Oldies Concert, he understands that we are looking into a program where the 8thgraders could help improve that area also more signs are needed in the back parking lot.

VII. Reports – Committee Action Items- *deferred to regular meeting*

VIII. Public Questions on the Resolutions (Agenda Items Only)

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by Mrs. Lauerman, seconded by Mrs. Leakas, to open public comment at 7:58 p.m.

Roll Call 7-0

Motion Carried

No questions

Motion by Mrs. Leakas, seconded by Mrs. Cravello, to close public comment at 8:03 p.m.

Roll Call 7-0

Motion Carried

IX. Items for Board Action - Resolutions (If needed)

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

POLICY #0130 BYLAW, POLICY & REGULATION

1. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the first reading of the following policies and regulations:

- 2412 Home Instruction Due to Health Condition
- R2412 Home Instruction Due to Health Condition
- 2417 Student Intervention and Referral Services
- R2417 Student Intervention and Referral Services
- 2481 Home or Out-of- School Instruction for a General Education Student for Reasons Other than a Temporary or Chronic Health Condition.
- R2481 Home or Out-of- School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic health Condition
- 3283 Electronic Communications between Teaching Staff Members and Students
- 4283 Electronic Communications between Support Staff Members and Students
- 5200 Attendance
- R5200 Attendance
- 5610 Suspension
- R5610 Suspension
- 5611 Removal of Students for Firearms Offenses
- R5611 Removal of Students for Firearms Offenses

5612 Assaults on District Board of Education Members or Employees
R5612 Assaults on District Board of Education Members or Employees
5613 Removal of Students for Assaults with Weapons Offenses
R5613 Removal of Students for Assaults with Weapons Offenses
8462 Reporting Potentially Missing or Abused Children
R8462 Reporting Potentially Missing or Abused Children

Motion by Mrs. Leakas, seconded by Mr. Allos
Roll Call 7-0
Motion Carried

POLICY# 2412 HOME INSTRUCTION DUE TO HEALTH CONDITION

2. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following students for home instruction as listed below.

Student - 18501 - 10 hours a week until October 20, 2014 or until medical clearance is given.

Motion by Mrs. Leakas, seconded by Mr. Allos
Roll Call 7-0
Motion Carried

POLICY# 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

3. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the employment of the following personnel for the 2014-2015 school year at an hourly salary of \$18.90 per hour, hours not to exceed 27.5 for part time positions.

Aparna Gurumurthy - Part Time Classroom Assistant

Motion by Mrs. Leakas, seconded by Mr. Allos
Roll Call 7-0
Motion Carried

4. RESOLVED, that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent, that the Board of Education appoint Marissa Palermo to the position of Part Time Special Education Classroom Assistant for the 2014-2015 school year at a salary of \$18.90 per hour, hours not to exceed 27.5 for part time positions.

Motion by Mrs. Leakas, seconded by Mr. Allos
Roll Call 7-0
Motion Carried

5. RESOLVED, on the recommendation of the Superintendent, the Board of Education approves the following personnel for the 2014-2015 school year to the position of Supervision of Breakfast program (on a rotating basis 2 per session) at \$18.00 per session.

Sam Ramirez
Lorraine O'Rourke
Melanie Siliato
Susan Carney

Thomas Hornes
Bonnie Loverich
Cathy Hernando
Jennifer O'Brien (PE)

Jennifer O'Brien (Art)
Christine Dam

Barbara Herter
Nancy Gomez

Motion by Mrs. Leakas, seconded by Mr. Allos
Roll Call 7-0
Motion Carried

6. RESOLVED, on the recommendation of the Superintendent, the Board of Education approves the following personnel for the 2014-2015 school year to the position stated below at \$20.00 per hour.

Lorraine Cuomo- Substitute Latchkey Assistant
Myrna Poidomani- Substitute Latchkey Assistant

Motion by Mrs. Leakas, seconded by Mr. Allos
Roll Call 7-0
Motion Carried

7. RESOLVED: that the Rochelle Park Board of Education accepts the following Additional Scope Change Order proposal pertaining to:

Additional Scope Change Order- #14009D-ARCO-1:

Change Order Consideration	Quotation/Proposal
<p>14009D-ARCO Proposal ARCO-Gymnasium Entrance Metal Roof Work at Midland School Remove damaged area of soffit, entire gutter and leader and all snow guards and replace with new vented metal soffit, aluminum gutter and leader, and new 2 pipe aluminum snow guard system. Work includes relocating leader to new location closer to catch basin at Midland School. Total:</p>	<p>\$7,000.00</p>

BE IT FURTHER RESOLVED: that the Rochelle Park Board of Education approves, upon the recommendation of the Interim Superintendent and Business Administrator, and Environetics Group Architects PC, the following additional scope change order:

CHANGE ORDER#	DESCRIPTION	COST
4009D-ARCO-1	Proposal 14009D-ARCO1-Additional Scope Change Order	\$7,000.00
	Total- Additional Scope Change Order 14009D-ARCO-1	\$7,000.00

Motion by Mrs. Leakas, seconded by Mr. Allos
Roll Call 7-0
Motion Carried

ADDENDUM RESOLUTION
FINANCE AND INSURANCE-RESOLUTIONS
POLICY #6460 PAYMENT OF GOODS AND SERVICES

F2. RESOLVED: that the Rochelle Park Board of Education approve the September 8, 2014 Bill List as approved by the Finance Committee, attached and listed below:

A. Regular Bills- Fund 11	
B. Regular Bills – Fund 20	
C. Capital Projects-Fund 30	\$446,427.43
D, Debt Service- Fund 40	
E. Food Service- Fund 50	
F. Enterprise- Fund 51	
	\$446,427.43
TOTAL DISBURSEMENTS	\$446,427.43

Motion by Mr. Allos, second by Mrs. Leakas,
Roll Call 7-0
Motion Carried

Mrs. Cravello mentioned that the American Legion service will be at 7:30PM on 9/11
Mr. Scully reported that the back to school dance will be this Friday you need to have permission slips in.

X. Other Business:

Mrs. Cravello mentioned that the American Legion service will be at 7:30PM on 9/11
Mr. Scully reported that the back to school dance will be this Friday you need to have permission slips in.

XI. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by Mrs. Buyck, seconded by Mrs. Cravello, to open public comment at 8:05 p.m.
Roll Call 7-0
Motion Carried

Mrs. O'Rourke Forest Pl- PARCCC is there an option to do paper test?
Dr. Groveman explained that it is not an option, he has not heard that.
Mrs. Abraham Forest Pl thanked the board for the bathroom on the 3rd floor.

Mrs. O'Rourke asked if trailers was an option for space
President Esposito stated once a plan is worked out there should be enough room.

Motion by Mrs. Lauerman, seconded by Mr. Allos, to close public comment at 8:11 p.m.
Roll Call 7-0
Motion Carried

XII. Announcements

The next Regular Meeting will be held on Monday, September 15, 2014 at 7:30 P.M. in the Media Center.

XIII. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

Personnel

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by Mr. Allos, seconded by Mrs. Leakas, to open Executive Session at 8:12 p.m.

Roll Call 7-0

Motion Carried

Motion by Mrs. Buyck seconded by Mrs. Lauerman, to close Executive Session at 8:30 p.m.

Roll Call 7-0

Motion Carried

Motion by Mrs. Leakas, seconded by Mrs. Cravello, to resume Regular Meeting Agenda at 8:31 p.m.

Roll Call 7-0

Motion Carried

XIV. Adjournment

Motion by Mr. Scully, seconded by Mrs. Cravello, to adjourn meeting at 8:33 p.m.

Roll Call 7-0

Motion Carried