

Rochelle Park School District
Parent/Guardian/Student Chromebook Agreement Form

Student Name: _____ Grade: _____

Home Address: _____

Parent/Guardian Name: _____

A “student issued device” is defined as anything that is dedicated or assigned to a particular student. All fifth (5th) sixth (6th), seventh (7th), and eighth (8th) grade students of the Rochelle Park School District are issued a Chromebook computer for their educational use. It is our belief that if reasonable precautions and care are taken in the use of the Chromebook, the Chromebook should not experience physical damage. However, there is the possibility that a student’s Chromebook may be lost, stolen, or damaged. Should that occur, the student’s parent/guardian shall be fully liable for any damage or loss occurring to the equipment during the period of its use unless the student is entitled to an exemption based on the student’s disability or financial status. The cost for district Chromebook use has been established at \$35 for the 2019-20 school year. Payment can be made on the district RevTrack system at <https://rochellepark.revtrak.net/chromebooks/> Each student and parent/guardian is asked to read this form carefully as well as the Chromebook FAQs and then sign at the bottom of this form.

Use of Proper Care and Precautions

Personal Responsibilities

1	I/We understand that the Chromebook and its accessory equipment are the property of the Rochelle Park Board of Education.
2	I/We understand that the student, with the support of the parent/guardian, is responsible for the daily care and maintenance of the Chromebook
3	In accordance with the Anti-Big Brother Act, P.L. 2013, c.44. I understand that any Chromebook or tablet computing device issued to me may be capable of recording or collecting information on my activity or my use of the device if said device is equipped with a camera, GPS, or other feature capable of recording or collecting information. If I am granted permission to use the device outside of school, I understand that the Rochelle Park School District shall not utilize the aforesaid capabilities in any manner that may violate my privacy rights or those of any individual residing in my home.
4	I/We understand and agree to abide by the rules and regulations of Board Policy – 2361, Acceptable Use. Failure to abide by this policy will result in disciplinary action and/or loss of Chromebook privileges.
5	I/We understand that the Chromebook will be retained throughout the summer by students, but it may be returned at the end of a school year for maintenance, if necessary.
6	I/We understand that the Chromebook will be subject to periodic inspection for physical damage and appropriate usage throughout the school year by the Technology Department.
7	I/We understand that I/we must report all Chromebook damages, or the theft/loss of the Chromebook to the technology department through the school’s main office.
8	I/We understand that the Chromebook must be in its case when being transported throughout the school day as a reasonable precaution against damage, theft, or loss.
9	I/We understand that I/we will be responsible for all repair/replacement charges associated with Chromebook damages caused intentionally, through a lack of reasonable precautions or loss/theft. Costs will be set by repair professionals authorized to act in such capacity as part of the agreement between the school district and the manufacturer and/or between the school district and its maintenance provider. In the case of total loss, when available, a lesser charge for refurbished Chromebook will be assessed, but failing this the total cost of replacement will be born by the student/parent/guardian.
10	I/We understand that I/we will be responsible for all repair/replacement charges for the Chromebook Case due to damages caused intentionally, through a lack of reasonable precautions or loss/theft.

Class Usage

11	I/We understand that, unless instructed otherwise by a teacher, all students must have their Chromebook computer with them each day for every class.
12	12 I/We understand that the teachers may decide not to allow Chromebook usage in their classroom on certain days and I/we must abide by their decisions.

Damage and Replacement

Damage

13	I/We understand that each Chromebook includes accidental damage coverage one time per school year. I/We understand that in order to receive this coverage, damages must result from an accident. Details of the accident must be submitted with every accidental damage claim.
14	I/We understand that if, in the opinion of the school administration, it is felt that the student did not exercise proper care and/or take appropriate precautions, and this behavior resulted in damage to the Chromebook, the cost of the repair will be the responsibility of the student/parent/guardian. I/We also understand that if the cost of the repair exceeds the replacement cost of the unit, or is deemed nonrepairable, the full replacement cost will be the responsibility of the student/parent/guardian. Examples of damage as a result of not exercising proper care and/or taking appropriate precautions are noted at the end of this document.*
15	I/We understand that in the event there are repeated “accidents” of a similar nature, the school administration may view this as a situation whereby the student did not exercise proper care and/or reasonable precautions. In the event this should be the case, the cost of the repair will become the responsibility of the student/ parent/ guardian.
16	I/We understand that additional damage caused by “accidents” within a school year after the one-time repair by the district will be the responsibility of the student/parent to pay for repairs as per the Chromebook Policy.

Theft/Loss Coverage

17	I/We understand that in the event my Chromebook is stolen, I/we must contact the school administration immediately. I/We understand that a police report must also be filed.
18	18 I/We also understand that in the event that my Chromebook was stolen as a result of my own carelessness, then this coverage may not be made available to me and I will be responsible for the full replacement cost of the Chromebook.
19	I/We also understand that in the event that my Chromebook was stolen, I/we may be responsible for the full replacement cost of the Chromebook.

*** Examples of damage as a result of not exercising proper care and/or taking appropriate precautions are included, but not limited to:**

- Picking off keys from the keyboard;
- Prying apart the corners of the Chromebook on the lower housing and the display;
- Breaking/snapping off corners of the Chromebook near and around the hinges;
- Peeling up the corners of the trackpad;
- Breaking off pieces of the housing near air vents and ports;
- Marking the housing of the Chromebook with a permanent form of ink or stickers;
- and/or
- Removal of screws and damage to the air vents on bottom of case.

I/We understand and agree to all of the nineteen (19) foregoing terms and conditions for use of the Chromebook and case issued to me by the Rochelle Park Board of Education and that I am responsible for any damage, loss, or theft of the Chromebook whether by accident or negligence.

Signature of Parent/Guardian: _____

Date: _____

***** SCHOOL DISTRICT USE ONLY*****

School District use only: Initials of Dist. Staff Member: _____

Payment received? (circle one): Yes No

Please carefully review, sign, and return this form to your HOMEROOM teacher. Payment can be made on the district RevTrack system at <https://rochellepark.revtrak.net/chromebooks/>, after which the student will have their Chromebook issued by the Technology Department.

NOTE: Students who qualify for the free/reduced lunch program may be eligible for a waiver of the \$35 fee. Contact Cheryl Jiosi our Business Administrator for validation of your waiver status at cjiosi@rochellepark.org or at 201-843-3120 ext. 516.