

APPLICATION FOR USE OF PUBLIC SCHOOL FACILITIES
ROCHELLE PARK, NEW JERSEY
(201) 843-5279 Ext. 116

DATE _____

All applications must be submitted to the Rochelle Park Board of Education Business Office at least thirty (30) days prior to the requested use.

The organization or individual applying for the use of the Rochelle Park Public School District's facilities shall be referred to as the "Licensee."

The Rochelle Park Board of Education shall be referred to as the "Licensor."

Name of Organization (Licensee): _____

Address of Organization (Licensee): _____

Contact Person: _____ Address: _____ Tel# _____

Check areas to be used

Auditorium _____ Kitchen _____ Classrooms _____

(how many)

Library _____ Playground _____ Cafeteria _____

On the following date or dates: _____

TIME From _____ To _____

Purpose for which the above is to be used _____

Is there to be any admission fee? No _____ Yes _____ How much \$ _____

Any request for equipment must be listed on this application.

1. TABLES _____ 2. PLATFORMS _____ 3. CHAIRS _____ 4. P.A. SYSTEM _____ 5. GYM EQUIP _____

If this application is granted to Licensee, _____

(name of organization)

Licensee agrees to:

1. Assume all liability for and agrees to indemnify and hold the Licensor, its respective members, agents, contractors, servants, employees, volunteers, licensees or invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with any acts or omissions of the Licensee, its members, agents, contractors, servants, employees, volunteers, licensees, or invitees related to its use of the Licensor's facilities including, but not limited to, the Licensee's use of any portable equipment, such as portable generator lights. In the event that an action or proceeding is brought against the Licensor by reason of any such claim, the Licensee, upon notice from the Licensor, covenants to resist or defend, at Licensee's expense such action or proceeding by counsel reasonably satisfactory to the Licensor.
2. Assume full responsibility for damage to property and to pay for any and all other damages incurred as a result of the acts or omissions of the Licensee, its members, agents, contractors, servants, employees, volunteers, licensees, or invitees. The Licensee must present an insurance certificate guaranteeing proper liability coverage of at least \$1,000,000 per occurrence/\$3,000,000 aggregate insuring the Licensee against liability for property damage. The Licensor shall be named as an additional insured on such insurance policy. The Licensee must also present an insurance certificate guaranteeing proper liability coverage of an amount not less than \$1,000,000 per person/\$1,000,000 per occurrence/\$3,000,000 aggregate insuring the Licensee against any liability for any bodily

injury suffered by a person. The Licensor shall be named as an additional insured on such insurance policy. A copy of the necessary insurance policy must be presented to the Licensor prior to the Licensee's use of facilities.

3. Assume responsibilities for preserving orders in said school during its use of the facilities, for all fees in connection with the Licensee's use of facilities, including when necessary, custodial fees.
4. Observe and adhere to all of the Licensor's rules and regulations governing the use of the Licensor's facilities as set forth in the Licensor's policies and regulations. The foregoing policies and regulations are as much a part of this application as if they were attached hereto. Additional copies of said policies and regulations may be obtained at the Licensor's Business Office. Any violation of these terms and conditions may result in the immediate expulsion of the Licensee from the Licensor's facilities.
5. If school is closed due to inclement weather, Licensee's event/function shall be cancelled.
6. If the Licensee is a "youth sports team organization," as set forth in N.J.S.A. 18A:40-41.5(b), the Licensee shall provide the Licensor with a statement of compliance with the Licensor's Policy No. 2431.4 "Concussion Testing and Return-to-Play," for the management of concussions and other head injuries. As defined in N.J.S.A. 18A:40-41.5(b) a "youth sports team organization" means one or more sports teams organized pursuant to a nonprofit or similar charter or which are member teams in a league organized by or affiliated with a county or municipal recreation department.
7. Pursuant to N.J.S.A. 18A:40-41.5, the Licensor shall not be liable for the injury or death of a person due to the action or inaction or negligence of the Licensee or any of the Licensee's members, agents, contractors, servants, employees, volunteers, licensees, or invitees.
8. All charges for the use of school facilities will be paid within thirty (30) days after the Licensee's use of the facilities has concluded.
9. Any requested changes or modifications in this application and agreement for the use of facilities must be made in writing by the Licensee and approved by the Licensor at least three (3) days in advance of the date scheduled for the use of facilities.

No other portions of the building or grounds are to be used except those indicated on this application. No school facilities, including supplies, equipment or tools are to be used or assumed to be available to anyone or organization unless listed on this application and agreement.

SMOKING IS PROHIBITED IN SCHOOL BUILDINGS AT ALL TIMES. Violation of this rule may result in a future application being denied.

Serving food and drinks is to be confined to the school cafeteria and kitchen. Special permission for serving refreshments or using these rooms must be obtained.

It will be the responsibility of the school Custodian on duty to see that the above rules are not violated. Violation of the rules governing the use of school facilities will result in the rejection of future applications and cancellation of any now in effect.

The Licensee assures the Licensor that, it does not discriminate in its membership because of race, creed, color, sex or national origin.

I agree to the terms and conditions listed above: _____
Licensee's Signature

Permission Approved/Denied Secretary Board of Ed _____ Date _____

Statement of Compliance with the
Rochelle Park Board of Education Policy No. 2431.4
"Concussion Testing and Return-to-Play"

I, _____, _____, on behalf of
_____ (hereinafter referred to as "Licensee"),
hereby certify to the following:

1. The Rochelle Park Board of Education (hereinafter referred to as the "Licensor") and the Licensee are Parties to a Use of Public School Facilities Agreement (hereinafter referred to as the "Agreement") entered into on _____, for the purpose of permitting the Licensee to utilize the _____ (hereinafter referred to as the "Facilities") for the purpose of _____.
2. In accordance with N.J.S.A. 18A:40-41.5(a)(2), the Licensee has read and hereby agrees to comply with Board Policy No. 2431.4 "Concussion Testing and Return-to-Play," a copy of which is attached and made a part hereof in connection with its use of the Facilities as provided in the Agreement.

WITNESS:

LICENSEE:

Dated: _____

Dated: _____